

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

School: Bellview Middle School	School Year: 2013-2014	Date of Plan: 08/31/13
Note: Please refer to the <i>Guidelines for Developing a School-wide Behavior Management Plan</i> for instructions and recommendations.		

SCHOOL-WIDE BEHAVIOR TEAM

Name of Team Member in Attendance:	Role (Principal, Teacher, Parent, etc.):
1. Melia Adams	1. Principal
2. Janet Penrose	2. Assistant Principal
3. Ken Whetstone	3. Dean
4. Stephanie Hamrac	4. Positive Behavior Coach / Dean
5. Edgar Burt	5. Teacher
6. John Roberts	6. ISS Teacher
7. Rebecca Williams	7. Teacher
8. Sonja Rodgerson	8. Guidance Counselor
9. Suzanne Edington	9. Teacher
10. Tara Rush	10. Teacher
11. Tina Witchbracht	11. Teacher
12. Lynn Green	12. FDLRS
13.	

STATEMENT OF PURPOSE

Behavioral Mission Statement:

To provide the recognition of positive behaviors that aligns with the school-wide expectations to create a positive learning environment encouraging students, teachers, and staff to exhibit school and community pride.

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BASELINE DATA

PREVIOUS SCHOOL YEAR 2012 - 2013

Office Discipline Referrals (ODR)	
Number of Office Discipline Referrals (ODR)	2375
Average ODR per Student (# ODR ÷ # of students enrolled)	2.18
Number of Students with ODR	572
Out-of-School Suspensions (OSS)	
Number of Incidents of Out-of-School Suspension (OSS)	481
Average OSS per Student (# OSS ÷ # of students enrolled)	.44
Number of Students with OSS	229

In-School Suspensions (ISS)	
Number of Incidents of In-School Suspension (ISS)	905
Average ISS per Student (# ISS ÷ # of students enrolled)	.83
Number of Students with ISS	359
Attendance	
Average Daily Attendance	92.4
Bullying Prevention	
Percent of Students Trained	100
Percent of Staff Trained	100

ADDITIONAL DATA AND OUTCOMES

What other data or outcomes will your school use for continuous monitoring of your school-wide behavior management plan (e.g., academic data, faculty attendance, school surveys, training, ESE referrals, etc.)? The outcomes may also include various ways of analyzing school-wide behavioral data as outlined in the *School-wide Behavioral Data Guide* (e.g., referrals/suspensions by grade level, location, problem behavior, time of day, student, class, etc.).

We will review and analyze referral data based on the following data:

Positive Behavior Support step data

Grade level behavior data

Referral type (to include major and minor offenses, bus, etc)

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SCHOOL-WIDE BEHAVIORAL GOALS

1. Out-of-school suspension

.Bellview Middle School goal is to decrease the number of out of school suspensions by 5% compared to the 2012-2013 data.

The PBS system has been fully implemented and will be followed. The first two weeks of school, students were trained on the PBS system as well as specific conduct as written in the Student Rights and Responsibilities Handbook.

2. Attendance

Bellview Middle School goal is to increase daily attendance rate by .2%.

PBS attendance incentives have been established to help motivate students to want to come to school.

3. Bullying

100 % of our faculty and staff will be trained in bullying prevention.

Faculty and staff will follow the district guidelines in order to help reduce and report bullying incidents.

4. Office Discipline Referrals

Bellview Middle School goal is to decrease the number of office discipline referrals by 1%. Faculty has been trained through our PBS systems. Teachers follow the step process to handle various minor discipline incidents, contacting parents and/or guidance counselors to intervene before a discipline referral is written.

5. Other

6. Other

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PROGRESS MONITORING

Your school-wide behavior team should meet to review data and discuss concerns or revisions to your school-wide behavior management plan once a month and complete progress monitoring forms quarterly. Describe when you plan to meet (days, location, and time) throughout the school year.

The PBS team will meet monthly, every 2nd Wednesday of each month in their PLC and as needed to discuss concerns that may occur before the next scheduled meeting.

Describe the procedures that your school will use to collect, summarize, and analyze the behavioral data prior to team meetings. Procedures are required for entering the information into the database, summarizing the data, and developing graphs using the *School-wide Behavioral Data Guide*.

Discipline referrals are entered into Focus by teachers. Deans will then view discipline referrals and process accordingly. RtI behavioral data will be reviewed and discuss

How will your school document the school-wide behavior team meetings?

Each meeting will be documented, notes taken and shared with administration and staff. The PBS team will share information in school wide faculty meeting and e-mail.

Describe how your school-wide behavior team will share the data and outcomes with your faculty, staff, and other stakeholders?

The PBS team will share information and behavioral data during school wide faculty meetings, team meetings and via e-mail. Stakeholders will be informed via newsletters and be provided with our PBS brochure.

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SCHOOL EXPECTATIONS AND RULES

List 3 – 5 school-wide expectations

Be respectful
Make responsible choices
Stay Saff

Rules/ Expectations:	Setting: Cafeteria	Setting: Hallway	Setting: Dismissal	Setting: Restroom
Be respectful	Keep hands, feet and objects to self. Use quiet voices. Clean up your area.	Keep hands, feet and objects to self. Follow adult instructions.	Follow directions of adults. Follow dismissal plan. Be prepared to leave.	Give privacy, paper towels in trash, use toilet paper appropriately, respect school property (no graffiti), leave the restroom clean for the next person
Make responsible choices	Follow adult directions Follow the rules Pick up after yourself Make healthy choices	Follow rules and adult instructions. Move directly from class to class. Arrive to class on time prepared to participate and learn.	Follow directions of adults. Be where you are suppose to be on time.	Use quiet voices, exit quickly, follow adult directions, be quick
Stay safe	Walk Form single file lunch lines (no cutting) Sit facing your assigned table	Stay to the right Always walk Use low tone of voice Be alert to your environment Keep hands, feet, and objects to yourself	Walk in single file line with teacher Leave campus promptly	Clean up after yourself, flush, wash hands

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TEACHING EXPECTATIONS AND RULES

How will your school introduce the school-wide expectations and rules to all of your students and staff?

Teachers will receive the school-wide expectations via email as well as in faculty meetings. Students will receive school-wide expectations via COMPASS class as well as via Closed Circuit Television. Administration and deans will speak to students from time to time via Closed Circuit Television broadcast during morning announcements and afternoon announcements and in team meetings.

All students will receive a copy of the Rights and Responsibilities handbook along with a presentation from the deans.

During the school year, what activities will your school implement to encourage on-going direct instruction of the school-wide expectations and rules? How will your school embed the expectations and rules into the daily curriculum?

School-wide expectations and rules will be reinforced using the Positive Behavior Model as well as using COMPASS class. Posters will also be displayed throughout the building to serve as a reinforcement for students. Teachers will also be reminded as needed via email and during faculty meetings.

How often will you plan to provide refresher training on expectations and rules to staff and students in your school? How will you orient and teach new students who arrive mid-year?

Students new to our school will receive training of expectations through the Guidance Department. Weekly infomercials will also be used to reinforce expectations. Staff will be informed via email or faculty meetings as the needs arise. Each nine weeks we will review expectations to ensure that staff and students are in compliance.

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REWARD/RECOGNITION PROGRAM

What type of reward system will you use?

Bellview Middle School will use the Positive Behavior System for rewards, recognitions, and privileges to include:

PBS Dance

Field Day

Warrior Wheel / Prizes

Describe the behaviors for which you will reward or recognize students.

Students will received "Warrior Bucks" for following the Warrior Expectations. Students will have multiple opportunities throughout the school year to spend their bucks. Reward events are planned for each quarter, including but not limited to, prize drawings, Warrior Prize Wheel, dances, and field days.

How will you implement the reward system?

Expectations are displayed throughout the school and the PBS team will manage the reward system.

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DISCIPLINARY PROCEDURES

Explain the discipline process at your school. Differentiate between minor and major behavior incidents and describe the process for documenting and addressing both types of incidents.

Minor incidents are documented on the discipline step ladder. Each teacher maintains step ladder sheets on students and each sheet contains space for students to receive five steps for minor disruptions and classroom issues. Each step requires some type of consequence, whether time out or student conference and parent contact is required at each step. If a student receives five steps within a quarter, they receive a referral and specific consequences. Major issues, including fighting, bullying, inappropriate language directed at the teacher, may result in an immediate referral. The intention is to provide options for the teachers to handle the majority of discipline/behavioral issues themselves.

What intervention strategies will your school use to prevent behavior that results in discipline referrals and out-of-school suspensions?

Many strategies are used to prevent out of school suspension at BMS. Students may be assigned in school suspension, time out and positive behavioral consequences for misbehavior. For students that continue to experience behavioral difficulties, Tier 2 RtI strategies will be utilized. The school Behavior Coach will work with teachers to plan interventions for students. Guidance counselors will continue to provide peer mediation training and small group counseling to increase the use of proactive strategies. We also use the Step process, parental contact, and model and re-teach appropriate behavior.

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DISCIPLINARY PROCEDURES (continued)

What are the consequences or disciplinary actions that are used in your school?

Bellview Middle School will use a variety of consequences which will begin with parent contact and conference. Time out opportunities are often used to provide both the student and the teacher a break from the environment that may be causing some behavioral issues. In school suspension is often used for minor infractions where students can keep up with the majority of their class work which receiving prosocial skill development activities to help them make more appropriate choices in the future. Out of school suspension is used for serious infractions and when these incidents are continuous, the in lieu of expulsion program is introduced to the parent and the student through the behavioral contact. When students have been assigned ISS more than two times, they often spend time in ISS and the ILE program to get an idea of the restrictions of the program . Additional actions include:

Warring
Work Detail
Guidance referral
Steps on the BMS Step Ladder
Peer Mediation
Parent Phone calls or conferences
Detention
Suspension

For Middle or High Schools:

How do the adjudication guidelines complement your disciplinary procedures?

The adjudication guidelines are followed closely and disciplinary procedures are aligned to these guidelines.

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TRAINING AND IMPLEMENTATION

Describe any training needs, material needs, and/or environmental arrangements necessary to implement your school-wide behavior management plan.

Training has been provided on the Positive Behavior Model. Additional follow-up will occur throughout the year. Second Step training will be offered to new staff members.

Describe how your school will train all faculty and staff on your school-wide behavior management plan. How will you orient and teach new faculty and staff who arrive mid-year?

All faculty and staff will be trained during faculty meetings. New staff members will receive expectations from the Administration department and Department Chairs during weekly meetings. Mentor Buddies will also be established for new staff members.

What school-wide routines and procedures will be implemented by all faculty and staff to facilitate your school-wide behavior management plan?

Lunch room routines and procedures will be followed by all faculty and staff.. Students are escorted by teachers to and from the cafeteria and are generally taken to the restrooms by class to avoid the potential problems of students being unescorted.

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TRAINING AND IMPLEMENTATION (continued)

How will you achieve and maintain faculty and staff buy-in to your school's plan?

We will implement Staff rewards during each nine week period to promote school-wide behavior implementation. Faculty and staff will be trained on ways to help redirect student behavior in efforts to reduce the number of discipline referrals.

Describe how you will monitor the implementation of your school-wide behavior management plan.

We will use the RtI behavior to monitor implementation. The Positive Behavior Team will also report data sources to track implementation.

How will your school actively involve parents and community members in the activities and programs that involve teaching and rewarding the school-wide expectations and rules?

Parents and community members will receive phone messages on current events and programs. The website will also serve as a communication tool to promote activities. Discipline will be discussed in the School Advisory Council meetings and we all post the dates of no referral celebrations for parents.