

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

School: Bellview Elementary	School Year: 2014-2015	Date of Plan: Sept. 11, 2014
------------------------------------	-------------------------------	-------------------------------------

Note: Please refer to the *Guidelines for Developing a School-wide Behavior Management Plan* for instructions and recommendations.

SCHOOL-WIDE BEHAVIOR TEAM

Name of Team Member in Attendance:	Role (Principal, Teacher, Parent, etc.):
1. Hollie Wilkins	1. Principal
2. Brandi Gentry	2. Assistant Principal
3. Nancy Prout	3. Curriculum Coordinator
4. Iesha Stallworth	4. Guidance Counselor
5. Sylvia Harvey-Thomas	5. ESE Teacher
6. Susan Flagg	6. Kindergarten Teacher
7. Marsha Kivlan	7. First Grade Teacher
8. Elea Bogan	8. Second Grade Teacher
9. Janet Helton	9. Third Grade Teacher
10. Alicia Najjar	10. Fourth Grade Teacher
11. Ruth Smith	11. Fifth Grade Teacher
12. Lynn Ferguson	12. ESE Teacher
13. Sharon Boswell	13. Special Area

STATEMENT OF PURPOSE

Behavioral Mission Statement:

To create a safe and productive learning environment that provides every student with the opportunity to learn and acquire the appropriate behavior skills necessary to ensure success in their education, through forming and nurturing relationships and partnerships with teachers, parents, school staff and the community.

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

BASELINE DATA

PREVIOUS SCHOOL YEAR 2013 - 2014

Office Discipline Referrals (ODR)	
Number of Office Discipline Referrals (ODR)	359
Average ODR per Student (# ODR / # of Students enrolled)	.50
Number of Students with ODR	193
Out-Of-School Suspensions (OSS)	
Number of Incidents of Out – Of – School Suspension (OSS)	87
Average OSS per Student (# OSS / # of students enrolled)	.12
Number of Students with OSS	75

In-School Suspensions (ISS)	
Number of Incidents of In-School Suspension (ISS)	65
Average ISS per Student (# ISS / # of students enrolled)	.09
Number of Students with ISS	39
Attendance	
Average Daily Attendance	93.83
Bullying Prevention	
Percent of Students Trained	100
Percent of Staff Trained	100

ADDITIONAL DATA AND OUTCOMES

What other data or outcomes will your school use for continuous monitoring of your school-wide behavior management plan (e.g., academic data, faculty attendance, school surveys, training, ESE referrals, etc.)? The outcomes may also include various ways of analyzing school-wide behavioral data as outlined in the *School-wide Behavioral Data Guide* (e.g., referrals/suspensions by grade level, location, problem behavior, time of day, student, class, etc.).

***FOCUS**

- Attendance: Daily and Tardy
- Office Referrals: Location, Time of Day, Problem Behavior, Admin. Decision
- Academic Data

*** Discovery Ed. Data**

- * Guidance Behavior Reports
- * Classroom Citizenship Reports
- * Rtl Reports

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

SCHOOL-WIDE BEHAVIORAL GOALS

1. Out-of-school Suspension

To decrease the number of out-of-school suspension by 1%, from 87 to 86.

2. Attendance

To decrease the number of unexcused tardies by 1%, from 4748 to 4701.
To increase the average daily attendance by 1%, from 93.83 to 94.83.

3. Bullying

To increase student and teacher awareness of how to identify bullying, how to deal with it, and how to prevent it.

4. Office Discipline Referrals

To decrease the number of office discipline referrals by 1%, from 359 to 355.

5. ISS

To decrease the number of ISS by 1%, from 65 to 64.

6. Other

To decrease the number of bus referrals by 1%, from 200 to 198.

7. Other

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

PROGRESS MONITORING

Your school-wide behavior team should meet to review data and discuss concerns or revisions to your school-wide behavior management plan once a month and complete progress monitoring forms quarterly. Describe when you plan to meet (days, location, and time) throughout the school year. Describe responsible party.

Our School-Wide Behavior Committee will meet at 2:15, in the Media Center, on the third Thursday of each quarter. We will adjust the frequency of meetings as needed. We will discuss the progress of our plan, review the current school needs and make adjustments where needed, and complete the Progress Monitoring Form.

Describe the procedures that your school will use to collect, summarize, and analyze the behavioral data prior to team meetings. Procedures are required for entering the information into the database, summarizing the data, and developing graphs using the *School-wide Behavioral Data Guide*.

An administrator will gather the discipline and citizenship reports from FOCUS. The curriculum coordinator will gather the quarterly DE and Rtl reports. The guidance counselor will gather the guidance behavior reports.

All reports will be combined and provided to all committee members, to review, prior to our meeting.

This data will serve as a barometer of effective implementation and focus of conversation and brainstorming for appropriate interventions as needed.

How will your school document the school-wide behavior team meetings?

We will use the Progress Monitoring Form and a Sign-In Sheet to document our meetings.

Describe how your school-wide behavior team will share the data and outcomes with your faculty, staff, and other stakeholders?

Our behavior committee has one representative from each grade level and special area that will share data and outcomes during their grade level meetings.

Administration will share the data and outcomes during faculty meetings, when needed.

Parents and community members will be notified in writing via newsletter, SAC committee meetings, flyers and updated information will be placed on the school's website.

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

SCHOOL EXPECTATIONS AND RULES

List 3 – 5 school-wide expectations

Listen and follow directions and rules.
Be considerate of others and respect their property.
Use time wisely and complete tasks.
Keep our hands and feet to ourselves.

Rules/ Expectations:	Setting: Cafeteria	Setting: Hall and Outside Sidewalks	Setting: Car Rider Dismissal	Setting: Bus
Listen and follow directions and rules.	Breakfast is silent. Stay in line. Once you have your breakfast, quietly leave the cafeteria. The first five minutes of lunch are silent, then use quiet voices. Do not share food.	Stay on sidewalks and correct side of hallways. Walk, do not run. Walkers cross at crosswalk.	Listen for your name. Sit silently, face forward on the benches. Keep toys and snacks in your book bag.	Use quiet voices when talking is permitted by the bus driver. Wear your seat belt and remain seated until the bus driver tells you, you can get up. No eating or drinking. Sit in your assigned seat. Keep toys and snacks in your book bag.
Be considerate of others and respect their property.	Use good manners. Clean up your area before you leave.	Remain silent in line when traveling (halls, sidewalks, etc.)	Go straight to car rider line.	Stay in line until the teacher arrives at your bus. Enter the bus quietly. Obey the bus driver.
Use time wisely and complete tasks.	Eat a healthy lunch. Do not play with your food.	Go directly to assigned location in a timely manner. Walkers meet at the front steps.	Go directly to the car rider loading area in a timely manner.	Watch your bus stop. Remain buckled in your seat until the bus arrives at your stop.
Keep our hands and feet to ourselves.	Do not kick under the table. Keep your food on your plate. Use transition position.	Keep hands behind your backs. Beware of the personal space of others. Use transition position.	Do not swing your book bag. Do not kick, hit or touch other students. Use transition position.	Do not swing your book bag. Do not kick, hit or touch other students. Do not open your book bag on the bus. Use transition position.

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

TEACHING EXPECTATIONS AND RULES

How will your school introduce the school-wide expectations and rules to all of your students and staff?

Students will watch videos on bullying and bus safety.
Teachers participated in Capturing Kids Hearts over the summer and the ones that did not attended a training by Mrs. Whittle during pre-school.
Each classroom teacher will introduce rules and expectations and demonstrate examples and non-examples of rules and expectations.
Each teacher will create a behavior contract with his/her class, have all students sign it and have the option to send it home to parents.
Notes from Art, Music and P.E. will result in a deduction of citizenship.
The school-wide 4 questions for re-direction will be posted in classrooms and around the school.
Teachers will use the signs they came up with for recognizing inappropriate behavior and then follow with the sign for two compliments.

During the school year, what activities will your school implement to encourage on-going direct instruction of the school-wide expectations and rules? How will your school embed the expectations and rules into the daily curriculum?

Preferred Activity based on citizenship grades for the school year.
Prizes for students exhibiting exemplary citizenship during each nine weeks.
Rules posted in each classroom and reviewed periodically.
Expectations posted around campus: classrooms, hallways, cafeteria, media center, etc.
Rewards for Best Bus each month – the bus exhibiting exemplary behavior each month.

How often will you plan to provide refresher training on expectations and rules to staff and students in your school? How will you orient and teach new students who arrive mid-year?

Each teacher will provide refresher training on expectations and rules as needed.

Large posters of rules and expectations will be posted in classrooms throughout the school year.

We will use our morning news on WBES, when applicable, for examples and non-examples of appropriate behavior in specific areas as we see needed.

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

REWARD/RECOGNITION PROGRAM

What type of incentive/recognition/reward system will you use?

A positive, immediate and consistent reward system will be used.
A monthly reward will be provided for students with perfect attendance.

Preferred Activity based on citizenship grades for the school year.
Prizes for students exhibiting exemplary citizenship each nine weeks.

Increase student of the month award from two students each nine weeks to twelve (two students per grade level). Students will be recognized on WBES, receive a certificate and nice comments written by his/her teacher, goody bag, and complimentary cupcakes.

Describe the behaviors for which you will reward or recognize students.

Our students will be rewarded and recognized for exhibiting these types of positive behaviors:

- Positive attitude
- Good manners
- Kindness to others
- Following the rules promptly
- Completing assignments
- Perfect attendance

How will you implement the reward system?

Our behavior committee members will inform their respective grade level members of the reward program and the teachers will inform the students.

The assistant principal will communicate the reward program for the buses with the drivers and the drivers will inform the students.

The assistant principal will inform the faculty of the changes to the student of the month selection and quantity process and the teachers will explain the process to the students.

DISCIPLINARY PROCEDURES

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

How do the adjudication guidelines complement your disciplinary procedures?

Disciplinary Procedures:

Teachers will implement the following disciplinary procedures for minor incidents:

- Discussion with student, warning
- Time Out in class
- Time Out in another class
- Parent contact (phone or conference)
- Guidance referral

The following procedures will be implemented for major infractions:

- Conference with student, parent, teacher, counselor, principal or assistant principal
- Work detail
- Loss of privileges
- Referral to principal or assistant principal
- Out of School Suspension

Adjudication guidelines: N/A

TRAINING AND IMPLEMENTATION

Describe any training needs, material needs, and/or environmental arrangements necessary to implement your school-wide behavior management plan.

Posters of School-Wide Expectations
Individual Rewards
Arrangement of Preferred Activity

Describe how your school will train all faculty and staff on your school-wide behavior management plan. How will you orient and teach new faculty and staff who arrive mid-year?

Behavior committee grade level representative will train faculty and staff during grade level and faculty meetings.

What school-wide routines and procedures will be implemented by all faculty and staff to facilitate your school-wide behavior management plan?

Continue to use Transition Position in hallways
Cafeteria Rules and Procedures
Car Rider Rules and Procedures
Bus Rules and Procedures
Listen and follow directions and rules.
Be considerate of others and respect their property.
Use time wisely and complete tasks.
Keep our hands and feet to ourselves.

TRAINING AND IMPLEMENTATION (CONTINUED)

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

How will you achieve and maintain faculty and staff buy-in to your school's plan?

We will use an informational needs assessment with our faculty and staff to determine what is working and what will need to be improved or replaced.

We will use occasional surveys to assess teacher buy-in and allow for an opportunity for all teachers to provide input.

Describe how you will monitor the implementation of your school-wide behavior management plan.

We will monitor our implementation with the use of data, classroom walk throughs, teacher input, number of referrals, citizenship grade distribution.

How will your school actively involve parents and community members in the activities and programs that involve teaching and rewarding the school-wide expectations and rules?

Parents and community members will be notified in writing via newsletter, SAC committee meetings, flyers and updated information will be placed on the school's website.

Describe how you will monitor the effectiveness of your I.L.E. program.

N/A