

**The School District of Escambia County  
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

School: <b>Beulah Elementary</b>	School Year: <b>2014-2015</b>	Date of Plan: <b>Sept. 12, 2014</b>
<p><b>Note: Please refer to the <i>Guidelines for Developing a School-wide Behavior Management Plan</i> for instructions and recommendations.</b></p>		

**SCHOOL-WIDE BEHAVIOR TEAM**

Name of Team Member in Attendance:	Role (Principal, Teacher, Parent, etc.):
1. Monica Silvers	1. Principal
2. Steven Schubert	2. Assistant Principal
3. Elizabeth Lomax	3. Guidance K-2
4. Beth Enbody	4. Guidance 3-5
5. Tammy Douglas	5. ESE Teacher
6. Mat Taylor	6. Technology Coordinator
7. Lucy Poole	7. Kindergarten Teacher
8. Jennifer Desposito	8. First Grade Teacher
9. Angela Mott	9. Second Grade Teacher
10. Joycelyn McFadden	10. Third Grade Teacher
11. Teresa Jurczak	11. Fourth Grade Teacher
12. Denise Williamson	12. Fifth Grade Teacher

**STATEMENT OF PURPOSE**

Behavioral Mission Statement:

**A safe and supportive school environment which promotes teaching and learning will be created and maintained by all members of the Beulah Elementary School community.**

**BASELINE DATA**

**Refer to Progress Monitoring Form for data.**

**ADDITIONAL DATA AND OUTCOMES**

What other data or outcomes will your school use for continuous monitoring of your school-wide behavior management plan (e.g., academic data, faculty attendance, school surveys, training, ESE referrals, etc.)? The outcomes may also include various ways of analyzing school-wide behavioral data as outlined in the *School-wide Behavioral Data Guide* (e.g., referrals/suspensions by grade level, location, problem behavior, time of day, student, class, etc.).

- \*Classroom Citizenship Reports**
- \*Student Attendance Reports**
- \*Tardy & Early Check Out Data**
- \*RTI Reports, Data, & Meetings**
- \*Academic Data & Report Cards**
- \*Office Referrals**
- \*Bus Referrals**

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**SCHOOL-WIDE BEHAVIORAL GOALS**

1. Out-of-school Suspension	<b>Beulah Elementary will decrease the number of out of school suspension by 1 student.</b>
2. Attendance	<b>Beulah Elementary will decrease the number of students who are tardy more than 10 times during the school year by 10%.</b>
3. Bullying	<b>100% of the students will receive training on bullying .</b>
4. Office Discipline Referrals	<b>Beulah Elementary will decrease the number of office discipline referrals by 10%.</b>
5. ISS	<b>Beulah Elementary will decrease the number of in school suspension by 1 student.</b>
6. Campus Arrests	<b>Beulah Elementary will maintain zero status in category of Campus Arrests.</b>
7. Other	

**PROGRESS MONITORING**

Your school-wide behavior team should meet to review data and discuss concerns or revisions to your school-wide behavior management plan once a month and complete progress monitoring forms quarterly. Describe when you plan to meet (days, location, and time) throughout the school year. Describe responsible party.

**\*Beulah Elementary School’s Behavior Management Team will meet quarterly in the Media Center to review the progress toward our goals and to determine if revisions are needed.**

Describe the procedures that your school will use to collect, summarize, and analyze the behavioral data prior to team meetings. Procedures are required for entering the information into the database, summarizing the data, and developing graphs using the *School-wide Behavioral Data Guide*.

**\*Discipline referral information and disciplinary actions will be collected and maintained by the Assistant Principal. School and bus suspension data will be entered into the database daily to ensure data is current.**

**\*Attendance data will be collected and maintained by the Data Specialist. Attendance data will be entered into the database daily to ensure data is current.**

**\*Information on tardies and early check-outs will be collected and maintained by the front office. The Raptor system will be used to collect this data.**

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How will your school document the school-wide behavior team meetings?

**\*All discipline team members will sign-in at each meeting. Data collection and progress monitoring reports will be completed each nine weeks at the meeting. A copy of the Progress Monitoring form will be sent to the level director when completed. The End of the Year Progress Monitoring Report will be completed in June.**

Describe how your school-wide behavior team will share the data and outcomes with your faculty, staff, and other stakeholders?

**\*The school-wide behavior team will review the behavioral data and revisions during weekly grade level meetings. A review of the behavioral data and plan will be addressed as needed in bi-weekly faculty meetings to ensure faculty involvement and to address any questions or concerns. Other methods of communicating this information may be made available to faculty, staff, students, and parents through CCTV, face-to-face meetings, emails, newsletters, PTA meetings, SAC meetings, and etc.**

**SCHOOL EXPECTATIONS AND RULES**

List 3 – 5 school-wide expectations

**Beulah Wildcats will:  
Be Safe;  
Be Respectful;  
Be Responsible.**

<b>Rules/ Expectations:</b>	<b>Setting: Classroom &amp; Cafeteria</b>	<b>Setting: Hallway &amp; Restroom</b>	<b>Setting: Playground</b>	<b>Setting: Dismissal</b>
<b>Be Safe</b>	Listen to your teacher  Follow classroom rules  Walk single file facing forward.  Eat your food only.  Stay seated.	Use the 3S Line Silent, Single File, Straight  Walk on the right side of the hallway  Walk, don't run  Wash hands with soap before leaving  Go directly to your destination	Follow playground rules  Follow Directions the first time  Keep hands and feet to self  No rough play	Walk in a 3S line Silent, Single File, Straight  Keep your hands and feet to your self  Follow Directions
<b>Be Respectful</b>	Be ready to listen  Be kind & helpful to others  Use manners at all time  Leave lunch area clean  Use quiet voice	Be quiet  Be polite  Stop at intersections  Respect the privacy of others  Be neat	Take turns  Be patient  Share equipment  Include others	Follow adult directions  Wait your turn

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<u>Rules/ Expectations:</u>	<u>Setting: Classroom &amp; Cafeteria</u>	<u>Setting: Hallway &amp; Restroom</u>	<u>Setting: Playground</u>	<u>Setting: Dismissal</u>
<b>Be Responsible</b>	Be prepared for class  Use time wisely  Put supplies and materials away  Take care of school property  Clean your area, including the floor.	Voices off, ears on. Use silent signals  Keep hands and feet off wall  No playing  Wipe feet before entering the building  Keep the bathroom clean	Line up when asked  Collect all equipment  Report any incidents to teacher	Go directly where you need to be  Be on time  Keep your belongings with you

**TEACHING EXPECTATIONS AND RULES**

How will your school introduce the school-wide expectations and rules to all of your students and staff?

- \*Introduce and review at faculty and grade level meetings**
- \*Announce and do follow up announcements during morning news program**
- \*Classroom teachers will share with students**
- \*Teachers will post school-wide expectations posters in classrooms**

During the school year, what activities will your school implement to encourage on-going direct instruction of the school-wide expectations and rules? How will your school embed the expectations and rules into the daily curriculum?

- \*School Wide Behavior Expectation Posters**
- \*C.A.T. (Caught Acting Terrific) Tickets will recognize students exhibiting exceptional behaviors**
- \*CCTV**
- \*Character Education – Guidance Counselors**
- \*Red Ribbon Week**
- \*School Bus Safety Week**
- \*School Wide Whole Brain Teaching for Challenging Kids – 5 Rules: Rule 1 Follow Directions Quickly; Rule 2 Raise Your Hand for Permission to Speak; Rule 3 Raise Your Hand for Permission to Leave Your Seat; Rule 4 Make Smart Choices; and Rule 5 Keep Your Dear Teacher Happy**

How often will you plan to provide refresher training on expectations and rules to staff and students in your school? How will you orient and teach new students who arrive mid-year?

- \*The Behavior Plan will be reviewed at the beginning of each semester. Expectations and rules will be reviewed daily on the morning news and by teachers in the classrooms.**

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**REWARD/RECOGNITION PROGRAM**

What type of incentive/recognition/reward system will you use?

- \*Weekly Classroom Citizenship Reports**
- \*Citizenship Honor Roll Ribbons**
- \*Student of the Month**
- \*Student of the Year**
- \*Classroom Incentives**
- \*Classroom Cash**
- \*C.A.T. (Caught Acting Terrific) Recognition & Rewards**
- \*Navy Federal, Partner in Education, provides popsicles for all students who earn an "A" in Citizenship each 9 weeks.**

Describe the behaviors for which you will reward or recognize students.

- \*Acts of Kindness**
- \*Acts of Responsibility for Self**
- \*Acts of School Bus Safety and Manners**
- \*Acts of Appropriate Playground Behavior**
- \*Acts of Respecting School Property**
- \*Acts of Ready to Learn**

How will you implement the reward system?

- \*Each classroom will implement a citizenship system that supports the school-wide expectations for behavior. Rewards will be delivered daily and weekly.**
- \*Student of the Month will be recognized monthly during the morning announcements. Student of the Month pictures will be displayed on a bulletin board in the cafeteria. Students receive a certificate and a Student of the Month ribbon to wear.**
- \*Student of the Year is recognized in May at a District award's program.**
- \*Fifth Grade Students will be recognized at the end of the year awards ceremony.**
- \*Students who earn an "A" in citizenship for the nine weeks are honored with a gold ribbon.**

**DISCIPLINARY PROCEDURES**

How do the adjudication guidelines complement your disciplinary procedures?

**Adjudication guidelines for Handling Problem Behaviors:**

- \*Introduce, practice, and review classroom procedures**
- \*State the school/classroom expected behavior**
- \*Model expected behavior**
- \*Ask student to demonstrate behavior**
- \*Provide feedback to student**
- \*Re-teach appropriate behaviors as often as needed**
- \*If necessary, administer appropriate consequence**

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<p><b><u>Minor Behaviors: Handled by the Classroom Teacher</u></b> <b><u>Administrator Interventions</u></b></p> <ul style="list-style-type: none"> <li>*Tardiness</li> <li>*Inappropriate Language</li> <li>*Noncompliance/Disrespect</li> <li>*Property Misuse</li> <li>*Chewing Gum</li> <li>*Teasing/Taunting</li> <li>*Lying/Cheating</li> </ul>	<p><b><u>Major Behaviors:</u></b></p> <ul style="list-style-type: none"> <li>*Disrespect</li> <li>*Open Defiance</li> <li>*Threats/Bullying</li> <li>*Destruction of Property</li> <li>*Battery</li> <li>*Alcohol/Drugs</li> <li>*Weapons</li> <li>*Sexual Offenses</li> </ul>
<b>TRAINING AND IMPLEMENTATION</b>	

Describe any training needs, material needs, and/or environmental arrangements necessary to implement your school-wide behavior management plan.

- \*Present & Review Behavior Plan with faculty & staff at grade level and faculty meetings
- \*Copy of Behavior Plan
- \*Posters

Describe how your school will train all faculty and staff on your school-wide behavior management plan. How will you orient and teach new faculty and staff who arrive mid-year?

**\*The behavior management team will train instructional personal. The instructional personal will train educational support personnel. New faculty and staff who arrive mid-year will review the plan with their assigned school buddy.**

What school-wide routines and procedures will be implemented by all faculty and staff to facilitate your school-wide behavior management plan?

- \*Classroom Behavior System Implemented
- \*Teachers stand by their doors in the morning
- \*Classroom procedures will be practiced for mastery
- \*Students will eat in silence for the first ten minutes of lunch
- \*Students will obey the Red/Green Cup System in the lunchroom
- \*All faculty and staff on duty in the AM & PM
- \*Whole Brain Teaching for Challenging Kids – 5 Rules will be used school-wide
- \*Everyone will walk on the right side of the hallway & follow the 3S (Silent, Single File, Straight) Procedure

**TRAINING AND IMPLEMENTATION (continued)**

How will you achieve and maintain faculty and staff buy-in to your school's plan?

**\*The plan will be implemented as a working document that encourages input, suggestions, and knowledge.**

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Describe how you will monitor the implementation of your school-wide behavior management plan.

- \*Classroom Visits
- \*Classroom Observations
- \*Evaluation of Classroom Behavior Systems
- \*Discipline Referrals
- \*Number of C.A.T. Tickets Turned In
- \*Teacher Input

How will your school actively involve parents and community members in the activities and programs that involve teaching and rewarding the school-wide expectations and rules?

- \*Weekly Citizenship Reports
- \*Report Cards
- \*Honor Roll
- \*Open House
- \*PTA & All Hands Day
- \*School Advisory Council Meetings
- \*Parent Conferences
- \*Family Fun Night
- \*Lunch with a Love One
- \*School Messenger Phone Calls
- \*School Carnival
- \*Navy Federal "A" Citizenship Popsicle
- \*Volunteer Program
- \*School Web Site
- \*Newsletters

Describe how you will monitor the effectiveness of your I.L.E. (In Lieu of Expulsion) program.