

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

School: Ensley Elementary	School Year: 14-15	Date of Plan: 9/22/2014
------------------------------	-----------------------	----------------------------

Note: Please refer to the *Guidelines for Developing a School-wide Behavior Management Plan* for instructions and recommendations.

SCHOOL-WIDE BEHAVIOR TEAM

Name of Team Member in Attendance:	Role (Principal, Teacher, Parent, etc.):
1. Jayne Cecil	1. Principal
2. Sherry Wright	2. Curriculum Coordinator
3. Rosita Robson-Watson	3. Behavior Representative
4. Shireen Darbyshire	4. Gen Ed Teacher
5. Doreen Wells	5. ESE/ESOL Teacher
6. Myra Palmer	6. Media Specialist
7. Julie Vickery	7. Gen. Ed. Teacher
8. Roel Ramirez	8. PE Teacher

STATEMENT OF PURPOSE

Behavioral Mission Statement:

Ensley Elementary School is committed to providing a safe and orderly environment for students to learn, grow, and develop into responsible, productive citizen.

BASELINE DATA

Refer to Progress Monitoring Form for data.

ADDITIONAL DATA AND OUTCOMES

What other data or outcomes will your school use for continuous monitoring of your school-wide behavior management plan (e.g., academic data, faculty attendance, school surveys, training, ESE referrals, etc.)? The outcomes may also include various ways of analyzing school-wide behavioral data as outlined in the *School-wide Behavioral Data Guide* (e.g., referrals/suspensions by grade level, location, problem behavior, time of day, student, class, etc.).

Daily Attendance: Tardies/Absences/Early Checkouts
 Citizenship Calendars
 Office/Bus Referrals
 RTI Reports/Data, & Meetings
 Student Data Trackers

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

SCHOOL-WIDE BEHAVIORAL GOALS

1. Out-of-school Suspension Reduce the number of out of school suspensions for kindergarten students by 5%.
2. Attendance Ensley Elementary will maintain or increase our average daily attendance while reducing tardies and early checkouts by 1%.
3. Bullying Ensley Elementary will provide training for 100% of students and staff.
4. Office Discipline Referrals Ensley Elementary will reduce the number of office referrals by 5%.
5. ISS Ensley Elementary will reduce the number of in-school timeouts by 5%.
6. Campus Arrests Ensley Elementary will maintain zero status in the category of Campus Arrests.
7. Other

PROGRESS MONITORING

Your school-wide behavior team should meet to review data and discuss concerns or revisions to your school-wide behavior management plan once a month and complete progress monitoring forms quarterly. Describe when you plan to meet (days, location, and time) throughout the school year. Describe responsible party.

Our School Leadership Team will meet at the end of each nine weeks to review data and determine if revisions are needed. Meetings will be held in the Professional Library after student dismissal.

Describe the procedures that your school will use to collect, summarize, and analyze the behavioral data prior to team meetings. Procedures are required for entering the information into the database, summarizing the data, and developing graphs using the *School-wide Behavioral Data Guide*.

Discipline referral information and disciplinary actions will be collected and maintained by the CC. All suspension data will be entered into FOCUS daily to ensure it is current. The Data Clerk will provide monthly attendance reports to the Principal and Guidance Counselor. They will analyze the data and share the results with the School Leadership Team. Minutes from the meetings will be provided to all staff members. Tardy and Early Checkouts will be monitored by the office staff and reported by the Data Specialist. The Raptor System will be used to collect data.

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

How will your school document the school-wide behavior team meetings?

Our school leadership team will document conversations through sign in sheets, agendas, and minutes from each meeting.

Describe how your school-wide behavior team will share the data and outcomes with your faculty, staff, and other stakeholders?

SLT grade level members will share data with team during GL weekly meetings. A review of behavioral data and our plan will be addressed as needed during faculty meetings to ensure faculty involvement. Other methods of communicating this information may be made available to faculty, staff, students, and parents through face-to-face meetings, newsletters, and PTA/SAC meetings.

SCHOOL EXPECTATIONS AND RULES

List 3 – 5 school-wide expectations

Ensley Wildcats will:

- Be Prompt
- Be Prepared
- Be Productive
- Be Polite
- Be Positive

Rules/ Expectations:	Setting: Classroom/Café'	Setting: Hallway/Sidewalk Restroom	Setting: Playground	Setting: Dismissal
Be Prompt <i>Regardless of the activity or schedule, being prompt is respectful of everyone's time</i>	Arrive and line up on time.	Go directly to your destination	Arrive and line up on schedule.	Listen for your grade level or area to be called
Be Prepared <i>Being prepared allows all classmates to learn as much as possible.</i>	Pick up needed food items/utensils	Line up on the right side or on paw prints	Wear appropriate clothing and shoes.	Have backpack prepared
Be Productive <i>Being productive makes you an active participant in your learning.</i>	Use quiet voices for all conversations.	Go directly to your destination	Follow directions the first time.	Practice math fluency while waiting for area/grade to be called
Be Polite <i>Manners are a necessity in life..in all situations.</i>	Use manners at all times Leave areas clean	Wash hands with soap before leaving Walk, don't run Respect the privacy of others	Follow playground rules Clean up all equipment	Walk on the paw prints
Be Positive <i>Being positive makes you more resilient and helps you push past tough obstacles.</i>	Be kind and helpful to others.	Be kind, wait your turn	Share equipment	Leave school with positive thoughts

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

TEACHING EXPECTATIONS AND RULES

How will your school introduce the school-wide expectations and rules to all of your students and staff?

Introduce/review during preschool
Outlined in Employee Handbook
Presented on EES Morning News Show
A School -wide expectations poster is located in every classroom and the cafeteria

During the school year, what activities will your school implement to encourage on-going direct instruction of the school-wide expectations and rules? How will your school embed the expectations and rules into the daily curriculum?

Rules and expectations will be discussed, reviewed and practiced throughout the school year on an on-going basis.
Caught Being Good Tickets
Student of the Month
Bus Award of the Week
Red Ribbon Week
Wildcat Club
Fitness Club

How often will you plan to provide refresher training on expectations and rules to staff and students in your school? How will you orient and teach new students who arrive mid-year?

Rules and expectations are discussed, reviewed and practiced throughout the school year at Ensley Elementary. Staff members will be reminded through meetings, emails, etc. Grade level chairpersons will orient new teachers who arrive after the start of the school year. Class buddies help new students learn rules and procedures after teacher has reviewed.

REWARD/RECOGNITION PROGRAM

What type of incentive/recognition/reward system will you use?

Incentives are a part of our school-wide citizenship program and are outlined in our Ensley Employee Handbook.
Teachers have class programs with various levels of recognition/reward.
Students of the Month
Wildcat Club
Sonic/Fast Eddie Terrific Kid Certificates
Honor Roll Ribbons

Describe the behaviors for which you will reward or recognize students.

Exemplary citizenship
Good attendance
Good work ethics and habits

How will you implement the reward system?

Each teacher will implement our citizenship calendar that supports the school-wide expectations for behavior. Rewards will be delivered daily and weekly.
Student of the Month will be recognized monthly during the morning announcements. Student of the Month pictures will be displayed on a bulletin board in the cafeteria. Students receive a SOM ribbon to

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

wear.

DISCIPLINARY PROCEDURES

How do the adjudication guidelines complement your disciplinary procedures?

The guidelines help with consistency and strategies when working with children who struggle with behavior. In addition it offers a progression of disciplinary actions, allows the classroom teacher a series of strategies prior to administrative intervention.

TRAINING AND IMPLEMENTATION

Describe any training needs, material needs, and/or environmental arrangements necessary to implement your school-wide behavior management plan.

We re-vamped our daily Citizenship Calendar. Therefore, we had to offer training on the new standards focused on student accountability of behavior/consequence.

Describe how your school will train all faculty and staff on your school-wide behavior management plan. How will you orient and teach new faculty and staff who arrive mid-year?

It is a continuous process due to our new calendar and discipline matrix. Training is offered in whole group, grade level, and individual due to needs by members of our SLT. New faculty and staff who arrive mid-year will review the plan with their assigned school buddy.

What school-wide routines and procedures will be implemented by all faculty and staff to facilitate your school-wide behavior management plan?

Teachers will engage students in the development of specific classroom routines and procedures.
Students will practice campus routines and procedures
Teachers stand by their doors in the morning
Students eat in silence first 10 minutes of lunch
All faculty/staff on duty AM/PM
Everyone will walk on the right side of the hallway or on the paw prints (hands by side, single file, quiet or bubbles in mouth)

TRAINING AND IMPLEMENTATION (continued)

How will you achieve and maintain faculty and staff buy-in to your school's plan?

Ensley works together as a team on all matters. Faculty and staff have been involved in the development of the school plan and any changes that occur.

Describe how you will monitor the implementation of your school-wide behavior management plan.

Data analysis of attendance, behavior, academic progress
Visibility of administrative team (Class Visits/Walkthroughs/Observations)
Members of the School Leadership team sharing information.

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

How will your school actively involve parents and community members in the activities and programs that involve teaching and rewarding the school-wide expectations and rules?

Membership/participation in PTA and sponsored activities
School Advisory Council
Daily Citizenship Calendar
Report Cards
Honor Roll
Student of the Month
Dad's Night
Parent Conferences
School Web Site
Newsletters
Open House
Literacy Nights

Describe how you will monitor the effectiveness of your I.L.E. program.
N/A