

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

School: Molino Park Elementary	School Year: 2014-2015	Date of Plan: September 3, 2014
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Note: Please refer to the *Guidelines for Developing a School-wide Behavior Management Plan* for instructions and recommendations.

SCHOOL-WIDE BEHAVIOR TEAM

Name of Team Member in Attendance:	Role (Principal, Teacher, Parent, etc.):
1. Alice Woodward	1. Principal
2. Quinn Evans	2. Principal Intern
3. Sara Calhoun	3. Teacher 1st
4. Helen Cristofolletti	4. Teacher/Parent
5. Karon Fletcher	5. Teacher 3rd
6. Danielle Fryman	6. Teacher 5 th /Parent
7. Katie Powell	7. Special Area Teacher
8. Rachel Madril	8. Teacher 4 th
9. Jennifer Solchenberger	9. Teacher 2 nd
10. Gwen Abrams	10. Parent
11. Candice Blackburn	11. ESE Teacher

STATEMENT OF PURPOSE

Behavioral Mission Statement:
It is the mission of Molino Park Elementary to provide a place where students feel safe and parents want to send their children to learn. The faculty and staff will provide an atmosphere conducive to student learning with firm, fair and consistent discipline.

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BASELINE DATA

Refer to Progress Monitoring Form for data.

ADDITIONAL DATA AND OUTCOMES

What other data or outcomes will your school use for continuous monitoring of your school-wide behavior management plan (e.g., academic data, faculty attendance, school surveys, training, ESE referrals, etc.)? The outcomes may also include various ways of analyzing school-wide behavioral data as outlined in the *School-wide Behavioral Data Guide* (e.g., referrals/suspensions by grade level, location, problem behavior, time of day, student, class, etc.).

Location and time of day will be used to monitor behavior plan.
The data used will be the behavioral data printed by the data clerk each nine weeks. School satisfaction surveys will also be used.

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SCHOOL-WIDE BEHAVIORAL GOALS

1. Out-of-school Suspension

It is our goal of the faculty and staff at Molino Park to reduce the number of Out of School Suspensions by following our school-wide discipline plan and procedures.

2. Attendance

Incentives will be used to improve attendance for the students each nine-week marking period. Perfect attendance ribbons are given each nine weeks.

3. Bullying

Bullying will not be tolerated. This year our faculty, staff, students and parents will receive the same training from CDAC about what bullying is and is not. We will report and investigate all incidents reported to school administration if necessary. The report-bullying link is on the Molino Park web page as well as the District home page.

4. Office Discipline Referrals

The teacher as outlined in the Discipline Plan on FOCUS will complete office Discipline Referrals. Administration will contact parents and take action deemed appropriate.

5. ISS

ISS will be used as an alternative to out of school suspension. The student will spend the day in the front office the entire day.

6. Campus Arrests

We have not had a campus arrest but if we do we will contact the authorities and district administration.

7. Other

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PROGRESS MONITORING

Your school-wide behavior team should meet to review data and discuss concerns or revisions to your school-wide behavior management plan once a month and complete progress monitoring forms quarterly. Describe when you plan to meet (days, location, and time) throughout the school year. Describe responsible party.

Our leadership team will meet after school monthly on the following dates and discuss/review school-wide behavior plan: 9/17/14; 10/15/14; 11/19/14; 12/17/14; 1/21/15; 2/18/15; 3/18/15; 4/22/15; 6/2/15. Our progress monitoring forms will be completed during our quarterly meetings after each report card period with the final plan being completed on 6/2/15.

Describe the procedures that your school will use to collect, summarize, and analyze the behavioral data prior to team meetings. Procedures are required for entering the information into the database, summarizing the data, and developing graphs using the *School-wide Behavioral Data Guide*.

Prior to each meeting, the Data Clerk will print out all discipline reports, attendance reports, and late arrival/early check-out reports for the leadership team to review and discuss.

How will your school document the school-wide behavior team meetings?

Leadership team notes are taken during all meetings and distributed to all team members to share with their appropriate team each month.

Describe how your school-wide behavior team will share the data and outcomes with your faculty, staff, and other stakeholders?

The data will be shared with the Leadership team. Each member of the team has a group of school team members that they report to monthly. The principal shares the reports with the School Advisory Council and PTA.

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SCHOOL EXPECTATIONS AND RULES

List 3 – 5 school-wide expectations

SOAR
 S- Show Respect
 O – Offer Kindness
 A – Always Follow Directions
 R – Remain Responsible

Rules/ Expectations:	Setting: Dismissal	Setting: Classroom	Setting: Cafeteria	Setting: Bathroom
Show Respect	Keep hands/feet to self. Keep voice volume low. Use respectful language and gestures. Walk when entering or exiting vehicles.	Listen to adults' directions and rules. Leave others' belongings alone	Speak politely. Use good table manners. Do not skip in line. Allow classmates their personal space.	Flush! Wash hands with soap and water. Throw all trash in the trashcan.
Offer Kindness	Assist other students if needed. Remind others of school rules. Be patient!	Offer assistance to classmates. Compliment others who are making good choices or working hard.	Allow others time to get what they need. Thank those who assist you.	Knock and wait patiently. Leave the restroom clean for others who use it after you.
Always Follow Directions	Buckle up! Stay in assigned seat. Notify the driver of any problems. Keep the bus clean. Follow bus rules.	Follow teacher directions the first time. Use time wisely. Take care of your space and materials.	Use good manners. Eat the first ten minutes, and then talk to others at your table. Clean up after eating.	Use facilities as intended. Notify the teacher of any problems.
Remain Responsible	Follow safety rules. No horseplay. Walk at all times. Take care of your space.	Complete your work. Have materials ready for class. Be at school all day, every day. Be prepared for class.	Eat, and then talk (after ten minutes). Walk at all times. Clean up after yourself.	Clean up after yourself. Notify adults of any problems.

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TEACHING EXPECTATIONS AND RULES

How will your school introduce the school-wide expectations and rules to all of your students and staff? Faculty and staff will introduce the school-wide expectations during the first week of school. They will review the Rights/Responsibility Handbook during the first week of school. Students will take the Rights and Responsibilities book home to share with parents. Parents will sign and return the confirmation page stating that they have gone over the contents with their child. A separate Molino Park student/parent handbook will be shared with students and parents noting specific expectations and rules at Molino Park. Classroom rules will be reviewed with students every day the first week of school. The Molino Park Morning Show will show the SOAR expectations daily throughout the year.

During the school year, what activities will your school implement to encourage on-going direct instruction of the school-wide expectations and rules? How will your school embed the expectations and rules into the daily curriculum? Students can earn Positive Behavior reports. Students of the Month are recognized each month. Daily students are reminded and monitored for school-wide expectations and praised appropriately. Each teacher has a system to use for behavior management. K-2 students start off in the middle with the appropriate behavior marks and can move up for exemplary behavior as well as moving down when inappropriate behavior occurs.

How often will you plan to provide refresher training on expectations and rules to staff and students in your school? How will you orient and teach new students who arrive mid-year?

Staff training will be at the beginning of the year and as needed throughout the year. New students will be paired with a child who has excellent behaviors for their first week and the teacher will give them information for the school's expectations. The Parent/Student Handbook will be given to each new parent when registering.

- Keep rules firm, fair, and consistent school-wide
- Keep rules posted in all classrooms
- Make use of bulletin boards in classrooms and halls to embed expectations
- Counselor will address behavioral lessons in classrooms

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REWARD/RECOGNITION PROGRAM

What type of incentive/recognition/reward system will you use?

Positive Behavior Reports

Student of the Month

Additional Privileges – Certificates from Partners in Education

Citizenship Ribbons

Sons of the American Revolution Citizenship awards are given to two students from each fourth and fifth grade classrooms for exemplary behavior and citizenship.

Principal and staff give verbal praise for appropriate behaviors.

Classrooms have compliment chains for recognized positive behaviors by others outside of their classroom. A reward is given when a specified goal is reached.

Describe the behaviors for which you will reward or recognize students.

All positive behaviors

No discipline referrals

Good grades

Positive attitude

Perfect attendance

How will you implement the reward system?

Teachers will provide a list of students each nine-week grading period. Teachers will choose the Students of the Month for their grade level. Students will be able to earn compliment parties.

Classroom teachers reward students weekly for positive behaviors. Certificates are given in their report cards for good citizenship. Citizenship ribbons are given each nine weeks for students with an "A" Citizenship grade. Classroom teachers' reward for improved behavior.

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DISCIPLINARY PROCEDURES

How do the adjudication guidelines complement your disciplinary procedures?

All students will be given the right to due process. These guidelines will be used as a resource when implementing discipline.

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TRAINING AND IMPLEMENTATION

Describe any training needs, material needs, and/or environmental arrangements necessary to implement your school-wide behavior management plan.

Discipline Folders – Behavior Tracking Forms
Citizenship Ribbons
Jimmy's Grill Certificates
EOY Citizenship Certificates
Whole Brain Teaching Techniques workshop

Describe how your school will train all faculty and staff on your school-wide behavior management plan. How will you orient and teach new faculty and staff who arrive mid-year?

The Leadership team members will provide training during grade level meeting. New members of our school will be paired with a mentor teacher or staff member. The School-Wide behavior plan is discussed in the Teacher Handbook Pre-School planning. Whole Brain Teaching workshop will be provided on Teacher Planning Day.

What school-wide routines and procedures all faculty and staff to facilitate your school-wide behavior management plan will implement?

Teachers are encouraged to implement consistent classrooms rules. Positive behavior will be recognized through Students of the Month, additional privileges as determined by the administration and classroom teacher.

Give me Five – a quiet hand for: Eyes on teacher, ears listening, mouth quiet, hands still, and feet still (SOAR expectations).

The Guidance Counselor will be notified and assist classroom teachers with a behavior plan. She will also provide lessons in character education to individual classrooms. Each month the guidance counselor and classroom teachers spotlight a core value. The teachers are expected to plan for maximum student engagement to help elevate some of the behavior problems. Teachers will use Whole Brain activities for redirection and student engagement.

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TRAINING AND IMPLEMENTATION (continued)

How will you achieve and maintain faculty and staff buy-in to your school's plan?

Faculty members see the benefits of behavior management through the increased attendance, improved, grades, and positive student attitude. The faculty has opportunities for input through the Leadership Team. Professional conversations between teacher and administration will occur as needed.

Describe how you will monitor the implementation of your school-wide behavior management plan. Through data reports and behavior tracking forms the teachers maintain, classroom walk-through by the principal and intern principal, and discussions with teachers. Each nine weeks the leadership will discuss the effectiveness of our strategies while completing the behavior progress report.

How will your school actively involve parents and community members in the activities and programs that involve teaching and rewarding the school-wide expectations and rules?
We communicate daily with our parents. We ask parents to monitor student's behavior folder for marks and discuss daily.

Describe how you will monitor the effectiveness of your I.L.E. program.