

**The School District of Escambia County  
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

School: Myrtle Grove Elementary	School Year: 2014-15	Date of Plan: September 12, 2014
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**Note: Please refer to the *Guidelines for Developing a School-wide Behavior Management Plan* for instructions and recommendations.**

**SCHOOL-WIDE BEHAVIOR TEAM**

Name of Team Member in Attendance:	Role (Principal, Teacher, Parent, etc.):
1. Robin Maloy	1. Principal
2. Anita Gantt	2. Assistant Principal
3. Micah Robertson	3. PBS Coach
4. Samantha Coale	4. Gen Ed Teacher
5. Alisa Wood	5. Gen Ed Teacher
6. Mershun Deas	6. Gen Ed Teacher
7. Cheryl Peach	7. Gen Ed Teacher
8. Deanna Neal	8. Gen Ed Teacher
9. Apryl Wimberly	9. Gen Ed Teacher
10. Aurora Paul	10. Gen Ed Teacher
11. Faith Whitt	11. Gen Ed Teacher
12. Carol Bruni	12. ESE Teacher
13. Maureen Blanchard	13. Special Area teacher

**STATEMENT OF PURPOSE**

**Behavioral Mission Statement:**  
 The Myrtle Grove School community, including parents, students, teachers, administration, and support staff, will work together to teach children to make appropriate choices, accept responsibility for their behavior, and understand that their behavior has consequences for themselves and others.

**The School District of Escambia County  
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

**BASELINE DATA**

Refer to Progress Monitoring Form for data.

**ADDITIONAL DATA AND OUTCOMES**

What other data or outcomes will your school use for continuous monitoring of your school-wide behavior management plan (e.g., academic data, faculty attendance, school surveys, training, ESE referrals, etc.)? The outcomes may also include various ways of analyzing school-wide behavioral data as outlined in the *School-wide Behavioral Data Guide* (e.g., referrals/suspensions by grade level, location, problem behavior, time of day, student, class, etc.).

We will use attendance data, referral data, and academic assessments to monitor our school-wide behavior plan. We will also use our PBS school wide reward system data to monitor which students are not being successful in obtaining the rewards for PBS.

We will be looking at each grade level's referral data to find out if there is a higher referral rate in certain grade levels and if there is a pattern of problems happening at a particular time of day. Using RTIB data we will also be looking at individual teacher/student data.

After looking at the data we will share that information with our PBS team, faculty, and SAC. The students who are having continuous difficulty following rules will be placed in the RtI process for behavior, and they will have an FBA/PBIP with specific strategies for the problem behaviors.

**The School District of Escambia County  
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

**SCHOOL-WIDE BEHAVIORAL GOALS**

<p>1. Out-of-school Suspension Decrease the number of repeat offenders of OOS and at home time out.</p>
<p>2. Attendance Maintain or increase the average daily attendance.</p>
<p>3. Bullying 100% of students in grades 3-5 will be trained in bullying prevention by the end of the first semester.</p>
<p>4. Office Discipline Referrals Reduce the number of ODR by 1%.</p>
<p>5. ISS Reduce the number of instances of ISS.</p>
<p>6. Campus Arrests N/A</p>
<p>7. Other</p>

**The School District of Escambia County  
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

**PROGRESS MONITORING**

Your school-wide behavior team should meet to review data and discuss concerns or revisions to your school-wide behavior management plan once a month and complete progress monitoring forms quarterly. Describe when you plan to meet (days, location, and time) throughout the school year. Describe responsible party.

Our PBS coach, Coach Robertson, will meet with the school wide behavior team monthly in the professional library after school. The team will discuss areas of success as well as areas of need. They will complete the progress monitoring after each 9 week grading period. This information will be disseminated to all staff and SAC.

Describe the procedures that your school will use to collect, summarize, and analyze the behavioral data prior to team meetings. Procedures are required for entering the information into the database, summarizing the data, and developing graphs using the *School-wide Behavioral Data Guide*.

Our Admin. Clerk will enter behavior data into the PBIS database as referrals as processed. This information will be used to run reports/graphs, such as, problem behaviors, locations, grade levels, time of day, specific students, and administrative decisions.

Attendance information will be pulled through FOCUS and Raptor. (absences, tardies, and early checkouts)

How will your school document the school-wide behavior team meetings?

Documentation will include agendas, minutes, and sign in sheets.

Describe how your school-wide behavior team will share the data and outcomes with your faculty, staff, and other stakeholders?

Data will be shared with faculty and staff during faculty meetings and with other stakeholders at SAC meetings and Title I meetings. We will have the graphs and reports available at those meetings so that we can share with them patterns of behavior and attendance.

**The School District of Escambia County  
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

**SCHOOL EXPECTATIONS AND RULES**

List 3 – 5 school-wide expectations

The school wide expectations are:  
Be respectful, Responsible, and Safe.

<b>Rules/ Expectations:</b>	<b>Setting: Cafeteria</b>	<b>Setting: Hall</b>	<b>Setting: Restroom</b>	<b>Setting: Dismissal</b>
Respectful	Keep hands, feet, and objects to self. Follow adult directions.	Stop at intersections, stay together as a class. Voices off, ears on. Follow adult directions.	Give others privacy. Follow adult directions.	Follow dismissal plan. Follow adult direction.
Responsible	10 minutes of silence after last student is seated. Get all food items needed the first time through the line. Clean your area.	Use silent signals to help others.	Paper towels in trash. Keep floor clean.	Be where you are supposed to be and on time.
Safe	Walk single file facing forward. Keep all food to self without sharing. Stay seated. Dump trays neatly.	Walk on the right side, blue tile, single file. No talking to respect learning going on in other classes.	Use facilities appropriately. Wash your hands. Walk carefully.	Walk. Stay with your assigned group. Know where you are supposed to go.

**The School District of Escambia County  
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

**TEACHING EXPECTATIONS AND RULES**

How will your school introduce the school-wide expectations and rules to all of your students and staff?

Administration will announce the school rules each morning on the announcements. Teachers will teach the rules to students in individual classes.

During the school year, what activities will your school implement to encourage on-going direct instruction of the school-wide expectations and rules? How will your school embed the expectations and rules into the daily curriculum?

Remind students on morning announcements about the three school rules.  
All faculty will use any teachable moments throughout the day to reteach expectations of rules as deemed necessary according to behaviors displayed.  
Guidance lessons will occur on an ongoing basis throughout the year.

How often will you plan to provide refresher training on expectations and rules to staff and students in your school? How will you orient and teach new students who arrive mid-year?

Principal will review rules and expectations daily on morning announcements. Teachers will review the rules and expectations as needed in their classrooms.  
On-line safety training for faculty and staff will be completed.  
Peer tutors and teachers will teach new students about Myrtle Grove's rules and expectations.

**The School District of Escambia County  
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

**REWARD/RECOGNITION PROGRAM**

What type of incentive/recognition/reward system will you use?

Tiger paws will be given for appropriate behavior and classes will be recognized each week for the number of Tiger Paws earned. The top class each week gets to keep the Big Tiger in their classroom for the week – this is announced on WMGS morning show.

At the end of each nine weeks, each class will receive a popsicle and/or popcorn party for good behavior.

Individual students are recognized each month on our Character Tree in the front hallway-2 students from each class are chosen for the particular character trait for that month. Those students' names appear in our monthly newsletter that goes home to parents/families, along with our community member from our SAC committee.

We recognize two students each month for the EAAE Student of the Month – they are presented with their certificates on WMGS morning news show.

Each week any class with perfect attendance will be recognized on the Morning Show. Each quarter the class with the most perfect attendance will receive a popcorn party.

Perfect Attendance and Citizenship ribbons will be given each quarter.

Describe the behaviors for which you will reward or recognize students.

Students being respectful, responsible, and safe will be rewarded or recognized. Students who are observed being kind or courteous to others or display behaviors related to the character trait of the month will also be rewarded or recognized.

Classes/students who have perfect attendance.

How will you implement the reward system?

Any faculty or staff member may choose to present any student exhibiting the expected behavior with a Tiger Paw.

Teachers will display their class Tiger Paws on their door or may choose to display them on the bulletin board in the cafeteria, or outside the office.

Classes/students are recognized on WMGS morning show.

**The School District of Escambia County  
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

**DISCIPLINARY PROCEDURES**

How do the adjudication guidelines complement your disciplinary procedures?

Our disciplinary procedures are aligned with the adjudication guidelines. All discipline is progressive. Teachers have students participate in think time and reteach activities in the classroom as a first step. They progress to time out in the classroom and in a buddy classroom. Parent contact is also made at this time. If the behavior continues, a parent conference is requested. Finally, if all the steps on the infraction report are followed, then an office discipline referral is completed. The administration then conferences with the student and/ or parent.

**The School District of Escambia County  
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

**TRAINING AND IMPLEMENTATION**

Describe any training needs, material needs, and/or environmental arrangements necessary to implement your school-wide behavior management plan.

We will train teachers on the use of PBS and infraction reports at the beginning of the school year. Refresher training will be provided throughout the year as changes are made or as deemed necessary by the PBS team.

Describe how your school will train all faculty and staff on your school-wide behavior management plan. How will you orient and teach new faculty and staff who arrive mid-year?

PBS committee will give an overview of the PBS system and rules at the beginning of the year and will review the information during faculty meetings throughout the year.

What school-wide routines and procedures will be implemented by all faculty and staff to facilitate your school-wide behavior management plan?

Rules will be posted throughout the school.  
Students will be reminded of the rules on a daily basis.

**The School District of Escambia County  
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

**TRAINING AND IMPLEMENTATION (continued)**

How will you achieve and maintain faculty and staff buy-in to your school's plan?

Teachers have input in the development of the plan. Rewards will be shared as a faculty and staff.

Describe how you will monitor the implementation of your school-wide behavior management plan.

Teachers will keep discipline logs (infraction reports) in their class as well as administration keeping a behavior log as they speak to students concerning behavior. Administration will also be reviewing data from the PBIS database to share with faculty/staff and SAC quarterly.

How will your school actively involve parents and community members in the activities and programs that involve teaching and rewarding the school-wide expectations and rules?

We will share the plan with our SAC committee and our parents will receive a brochure about PBS. We also receive incentives for behavior and attendance from local businesses with whom we partner. Positive phone calls/ notes are made to parents throughout the year. Admin. will do callouts reminding families of the importance of attendance. A monthly newsletter is sent home informing parents of all events for the month. Parents are invited to participate in different school-wide events.

Describe how you will monitor the effectiveness of your I.L.E. program.

N/A