

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

School: Ensley Elementary	School Year: 2016-2017	Date of Plan: 09/27/16
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Note: Please refer to the *Guidelines for Developing a School-wide Behavior Management Plan* for instructions and recommendations.

SCHOOL-WIDE BEHAVIOR TEAM

Name of Team Member in Attendance:	Role (Principal, Teacher, Parent, etc.):
1. Jayne Cecil	1. Principal
2. Jessica Bryan	2. Assistant Principal
3. Rosita Robsono-Watson	3. Guidance Counselor
4. Matea Washington	4. K/1 Teacher
5. Regina Smolensky	5. 2 nd /3 rd Teacher
6. Wesley Gordon	6. 4 th /5 th Teacher

STATEMENT OF PURPOSE

Behavioral Mission Statement:

Ensley Elementary School is committed to providing a safe and orderly environment for students to learn, grow, and develop into responsible, productive citizens.

BASELINE DATA

Refer to Progress Monitoring Form for data.

ADDITIONAL DATA AND OUTCOMES

What other data or outcomes will your school use for continuous monitoring of your school-wide behavior management plan (e.g., academic data, faculty attendance, school surveys, training, ESE referrals, etc.)? The outcomes may also include various ways of analyzing school-wide behavioral data as outlined in the *School-wide Behavioral Data Guide* (e.g., referrals/suspensions by grade level, location, problem behavior, time of day, student, class, etc.).

Capturing Kids Hearst Communication Logs and Student Planners
 Student Attendance Records
 Tardy & Early Check Out Data
 RTI Reports, Data, & Meetings
 Academic Data & Report Cards
 Office Referrals
 Bus Referral

SCHOOL-WIDE BEHAVIORAL GOALS

1. Out-of-school Suspension

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Ensley Elementary will reduce the number of out of school suspensions by 5%.
2. Attendance Ensley Elementary will reduce the number of students' tardy/early checkouts by 5%.
3. Bullying All members of Ensley Elementary will receive training on bullying.
4. Office Discipline Referrals Ensley Elementary will decrease the number of office referrals by 5%.
5. Other
PROGRESS MONITORING

<p>Your school-wide behavior team should meet to review data and discuss concerns or revisions to your school-wide behavior management plan once a month and complete progress monitoring forms quarterly. Describe when you plan to meet (days, location, and time) throughout the school year. Describe responsible party.</p> <p>The SWBMP team will meet monthly to review and discuss progress toward our goals. Our CKH Process Champions Team will meet monthly to discuss implementation of CKH.</p>
<p>Describe the procedures that your school will use to collect, summarize, and analyze the behavioral data prior to team meetings. Procedures are required for entering the information into the database, summarizing the data, and developing graphs using the <i>School-wide Behavioral Data Guide</i>.</p> <p>School discipline and bus referrals information and disciplinary actions will be collected and maintained by the Assistant Principal on a daily basis. Attendance data will be collected and maintained by the Data Specialist on a daily basis. Information on tardies and early check-outs will be collected and maintained by the front office using the Raptor System.</p>
<p>How will your school document the school-wide behavior team meetings?</p> <p>Our school leadership team will document conversations through sign in sheets, agendas, and minutes from each meeting.</p>
<p>Describe how your school-wide behavior team will share the data and outcomes with your faculty, staff, and other stakeholders?</p> <p>SLT grade level members will share data with team during GL weekly meetings. A review of behavioral data and our plan will be addressed as needed during faculty meetings to ensure faculty involvement. Other methods of communicating this information may be made available to faculty, staff, students, and parents through face-to-face meetings, newsletters, and PTA/SAC meetings.</p>
SCHOOL EXPECTATIONS AND RULES

<p>List 3 – 5 school-wide expectations</p> <p>Ensley Wildcats will: Be Prompt Be Prepared Be Productive Be Polite Be Positive</p>

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Rules/ Expectations:	Setting: Classroom/Cafe	Setting: Hallway/Sidewalk Restroom	Setting: Playground	Setting: Dismissal
Be Prompt <i>Regardless of the activity or schedule, being prompt is respectful of everyone's time.</i>	Arrive and line up on time	Go directly to your destination	Arrive and line up on schedule	Listen for your grade level or area to be called
Be Prepared <i>Being prepared allows all classmates to learn as much as possible.</i>	Pick up needed food items/utensils	Line up on the right side of the paw prints	Wear appropriate clothing and shoes	Have backpack prepared
Be Productive <i>Being productive makes you an active participant in your learning.</i>	Use quiet voices for all conversations	Go directly to your destination	Follow directions the first time	Practice math fluency while waiting for area/grade to be called
Be Polite <i>Manners are a necessity in life and in all situations.</i>	Use manners at all times, leave areas clean	Wash hands with soap before leaving Walk, not run Respect the privacy of others	Follow playground rules, clean up all equipment	Walk on the paw prints
Be Positive <i>Being positive makes you more resilient and helps you push past tough obstacles.</i>	Be kind and helpful to others	Be kind, wait your turn	Share equipment	Leave school with positive thoughts

TEACHING EXPECTATIONS AND RULES

How will your school introduce the school-wide expectations and rules to all of your students and staff?

Introduce/review during preschool
 Outlined in Employee Handbook
 Presented on EES Morning News Show
 Social Contracts
 Introduction of *The Dot*

During the school year, what activities will your school implement to encourage on-going direct instruction of the school-wide expectations and rules? How will your school embed the expectations and rules into the daily curriculum?

Rules and expectations will be discussed, reviewed, and practiced throughout the school year.
 Morning/Afternoon Announcements

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Student of the Month
Red Ribbon Weeks
Special Area Club
Safety Patrol
Monthly Newsletter

How often will you plan to provide refresher training on expectations and rules to staff and students in your school? How will you orient and teach new students who arrive mid-year?

Rules and expectations will be discussed, reviewed, and practiced throughout the school year. Staff members will be reminded through meetings, emails, etc. Grade level chairpersons will orient new teachers who arrive after the start of the school year. Class buddies help new students learn rules and procedures after the teacher has reviewed.

REWARD/RECOGNITION PROGRAM

What type of incentive/recognition/reward system will you use?

Incentives are a part of our school-wide citizenship program and are outlined in our handbook.

Individual classroom programs
Student of the Month
Incentive Certificates from business partners
Honor Roll Ribbons
Marquee
Morning/afternoon announcements
Bulletin Boards
Website

Describe the behaviors for which you will reward or recognize students.

Exemplary citizenship
Good attendance
Good work ethic and habits

How will you implement the reward system?

Each teacher will implement our communication log/planner that supports the school-wide expectations for behavior. Rewards will be delivered daily and weekly. SOM will be recognized monthly during announcements, pictures will be displayed on bulletin board and school website, names will be displayed on marquee, and receive a ribbon, sticker, and pencil for being selected.

DISCIPLINARY PROCEDURES

How do the adjudication guidelines complement your disciplinary procedures?

The guidelines help with consistency and strategies when working with children who struggle with behavior. In addition, it offers a progression of disciplinary actions and allows the classroom teacher a series of strategies prior to administrative intervention.

TRAINING AND IMPLEMENTATION

Describe any training needs, material needs, and/or environmental arrangements necessary to implement your school-wide behavior management plan.

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Our campus was trained in CKH. Therefore, we continually review procedures for implementation. Information is shared with parents at each family event, daily communication logs/planners, and electronic communications.

Describe how your school will train all faculty and staff on your school-wide behavior management plan. How will you orient and teach new faculty and staff who arrive mid-year?

Training is offered in whole group, grade level, and individually by members of our CKH Process Champions Team. New faculty and staff who arrive mid-year will review the plan with their assigned school buddy.

What school-wide routines and procedures will be implemented by all faculty and staff to facilitate your school-wide behavior management plan?

Teachers will engage students in the development of a social contract, specific classroom routines, and procedures. Students will practice campus routines and procedures. Teachers will greet students at their doors in the morning. Students will remain silent for the first 10 minutes of lunch is at the teachers digressions. All faculty and staff will be on duty during arrival and dismissal. Everyone will walk on the right side of the hallway or on the paw prints in a silent, straight, single file line.

TRAINING AND IMPLEMENTATION (continued)

How will you achieve and maintain faculty and staff buy-in to your school's plan?

Ensley works together as a team on all matters. Faculty and staff have been involved in the development of the school plan and any changes that occur.

Describe how you will monitor the implementation of your school-wide behavior management plan.

Data analysis of attendance, behavior, and academic progress
 Visibility of administrative team (Class visits/CWT/ Observations)
 Members of the SLT sharing information

How will your school actively involve parents and community members in the activities and programs that involve teaching and rewarding the school-wide expectations and rules?

Membership/participation in PTA and sponsored activities
 School Advisory Council
 Daily Citizenship Calendar
 Report Cards
 Honor Roll
 Student of the Month
 Dad's Night
 Parent Conferences
 School Website
 Newsletters
 Open House
 Literacy Nights
 Electronic Communications (Class Dojo, Remind, Email)