

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

School: Myrtle Grove Elementary	School Year: 2016-17	Date of Plan: September 15, 2016
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Note: Please refer to the *Guidelines for Developing a School-wide Behavior Management Plan* for instructions and recommendations.

SCHOOL-WIDE BEHAVIOR TEAM

Name of Team Member in Attendance:	Role (Principal, Teacher, Parent, etc.):
1. Robin Maloy	1. Principal
2. Anita Gantt	2. Assistant Principal
3. Dawn Morris	3. Curriculum Coordinator
4. Angela Weatherford	4. Positive Behavior Coach
5. Aurora Paul	5. Gen Ed Teacher 1
6. Cheryl Peach	6. Gen Ed Teacher 2
7. Apryl Wimberly	7. Gen Ed Teacher 3
8. Kristen Andresen	8. Gen Ed Teacher 4
9. Molly Hoggard	9. Gen Ed Teacher 5
10. Kelly Inabnit	10. Kindergarten
11. Maureen Blanchard	11. Special Area

STATEMENT OF PURPOSE

Behavioral Mission Statement:

At Myrtle Grove our students are expected to be responsible, respectful, and safe. All students are to follow school wide expectations while being good citizens. Students should work to not only create a positive learning environment for themselves, but their teachers and classmates as well. It is the goal of all stakeholders that Myrtle Grove students grow up to be productive citizens.

BASELINE DATA

Refer to Progress Monitoring Form for data.

ADDITIONAL DATA AND OUTCOMES

What other data or outcomes will your school use for continuous monitoring of your school-wide behavior management plan (e.g., academic data, faculty attendance, school surveys, training, ESE referrals, etc.)? The outcomes may also include various ways of analyzing school-wide behavioral data as outlined in the *School-wide Behavioral Data Guide* (e.g., referrals/suspensions by grade level, location, problem behavior, time of day, student, class, etc.).

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Myrtle Grove will use the RtI-B data shared with the PBS team at the monthly meetings to determine areas in which the school struggles as a whole with behavior. The PBS team will share this information with faculty quarterly. Monitoring of this behavior will take place quarterly. The PBS data will identify the number of students that were unable to receive "Tiger Paws" and participate in the monthly celebration. These students especially in grades K-2 will participate in the Learning for Life character education program. The other grade levels will be remediated and provided support for specific behaviors. The RtI-B will allow us as a school to identify specific behaviors, time of day, and bus incidents that need to be addressed.

Last year, teachers had the option to be trained in FBA/PBIP to better meet the specific reoccurring problematic behavior needs of their students. This will allow for them to better identify the specific behaviors of their students as well as, provide for specific interventions at Tier 3.

SCHOOL-WIDE BEHAVIORAL GOALS

1. Out-of-school Suspension

With the revised PBS program Myrtle Grove will decrease the amount of out-of-school suspensions by 1% or more when compared to the 2015-2016 school year. The minor infraction report will provide specific strategies and interventions.

2. Attendance

At Myrtle Grove we would like to increase average daily attendance by 1%. Administration will track attendance data and contact families. The school Social Worker will be sent to notify habitual attendance problems. A district daily call out will be made for all absences. Each grade level will work together to reward students for attendance. Students will be identified for excellent attendance on Tiger TV.

3. Bullying

Myrtle Grove will continue to train all employees on how to identify and prevent bullying through safe schools. The faculty, students and staff at Myrtle Grove will be trained by Mrs. Mattair on bully prevention strategies. Teachers in grade K-2 are also implementing the Learning for Life Program.

4. Office Discipline Referrals

Myrtle Grove will reduce office discipline referrals by 2% when compared to the 2015-2016 school year. Teachers will use strategies and interventions from the minor infraction report.

5. Other

Last year at Myrtle Grove we implemented the K-Kids Club that helps to create a sense of community and service. We are also participating in the Terrific Kids program that is also sponsored by the Kiwanas. At Myrtle Grove, we have a Safety Patrol program which consists of designated 5th Grade students. The sponsor for the Safety Patrol is Ginger Linton, Admin. Clerk.

Students are able to give affirmations to fellow students. These affirmations are placed on the affirmations board and two from each grade level are read on the morning show every Friday.

Teachers choose two students each month that display the month's character trait and submit those names for the Character Tree.

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PROGRESS MONITORING

Your school-wide behavior team should meet to review data and discuss concerns or revisions to your school-wide behavior management plan once a month and complete progress monitoring forms quarterly. Describe when you plan to meet (days, location, and time) throughout the school year. Describe responsible party.

Our team will meet the second Tuesday of each month at 2:15 p.m. in the Innovation Center to discuss progress monitoring and address changes as needed. The RtI-B plans are completed online, Angela Weatherford is our PBS coach at Myrtle Grove, either she or an administrator will submit the progress-monitoring forms quarterly.

Describe the procedures that your school will use to collect, summarize, and analyze the behavioral data prior to team meetings. Procedures are required for entering the information into the database, summarizing the data, and developing graphs using the *School-wide Behavioral Data Guide*.

After a child receives a referral and it is put into FOCUS the information is then put into RTI-B. Reports are pulled from RTI-B, based on the infraction, where it occurred, time of day, the name of the teacher, and the action taken. This information is used to determine specific needs for students in Tier II or III for behavior. The information will be used to determine each student's specific reteach needs. As the team meets each month, we review the previous month's behavioral data to determine changes needed in the program.

How will your school document the school-wide behavior team meetings?

There will be a sign-in sheet as well as an agenda at each meeting. Notes are taken at the monthly meetings and then distributed via google classroom to all members of the committee as well as all faculty/staff members. The grade level representative shares all the information at the grade level meetings using google classroom.

Describe how your school-wide behavior team will share the data and outcomes with your faculty, staff, and other stakeholders?

This information will be shared at grade level meetings, faculty meetings, and monthly RtI meetings as needed. Pertinent information will also be shared at SAC meetings as well as the annual Title 1 parent meeting.

SCHOOL EXPECTATIONS AND RULES

List 3 – 5 school-wide expectations

Students are expected to...
Be respectful, be responsible, and be safe.

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Rules/ Expectations:	Setting:	Setting:	Setting:	Setting:
Be Respectful	Bathroom: Give other's privacy	Cafeteria: First 10 min of lunch is silent	Hallway: Walk quietly in a straight line	Innovation Center: Work or read quietly, take care of the books
	Classroom: Follow all classroom rules	Buses: Wait in line Listen to the bus driver Share seats Use polite language	Playground: Invite others to join in	Dismissal/Car Rider Line: Walk quickly and quietly to your assigned area
Be Responsible	Bathroom: Use good hygiene and use the restroom quietly	Cafeteria: Clean your area before leaving.	Hallway: Stay in your personal space	Innovation Center: Return books and material when they are due
	Classroom: Be an active listener Participate actively Use supplies correctly	Buses: Stay seated while the bus is moving Keep your body and belongings inside the bus	Playground: Line up quietly when it is time to leave	Dismissal/Car Rider Line: Find your area and wait quietly
Be Safe	Bathroom: Respect the fixtures. Don't stand on toilet, sink, etc.	Cafeteria: Walk carefully when sitting and emptying tray	Hallway: Walk on the right side on the blue tiles.	Innovation Center: Walk while transitioning in the Innovation Center.
	Classroom: Stay in your assigned seat or area	Buses: Enter and exit in an orderly fashion Stay in your seat Report any incidents Wear seatbelt	Playground: Use equipment correctly Stay in the play area	Dismissal/Car Rider Line: Remain in your area Leave with an adult

TEACHING EXPECTATIONS AND RULES

How will your school introduce the school-wide expectations and rules to all of your students and staff?

The PBS team met during preschool and then introduced PBIS information to the staff. Teachers will introduce the school pledge in their classrooms. They will then echo the school wide pledge each day during the morning show. The faculty and staff will lead by example in echoing the

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pledge and refer to the pledge with speaking with students about their behavior. Expectations are posted throughout the school. Administration will share with parents the rules and expectations through the school newsletter, website and various presentations throughout the school year.

All students received a trifold brochure listing school-wide expectations. Parents were provided information during Open House.

All Myrtle Grove teachers K-5 have access to "Learning for Life" a social behavior program for all children that is offered via the internet.

During the school year, what activities will your school implement to encourage on-going direct instruction of the school-wide expectations and rules? How will your school embed the expectations and rules into the daily curriculum?

Student affirmations are read and recognized each week on the morning show. We also have monthly student and teacher PBS reward days that will encourage students to be good citizens everyday.

The school pledge is posted throughout the school, in the cafeteria, the hallways, the innovation center, and in each classroom.

All classrooms created a social contract listing behavior expectations. This contract was created in the classroom by the students over a period of time and is referred to daily. Students hold themselves and each other accountable for their actions according to the contract created.

How often will you plan to provide refresher training on expectations and rules to staff and students in your school? How will you orient and teach new students who arrive mid-year?

Teachers and students will receive refresher training each semester. New students will be given a new student orientation from teachers as well as student leaders as needed. The expectations are presented on Tiger TV daily to assist the faculty, staff, and students to learn the school wide pledge. Throughout the school year students will also be subject to positive quotes from Dr. Seuss. These quotes are intended to reach all students while giving expectations of being a good citizen while staying true to who they are.

REWARD/RECOGNITION PROGRAM

What type of incentive/recognition/reward system will you use?

A monthly character tree with students that exemplify positive behaviors is listed on a hallway bulletin board. The student's name also goes on the newsletter that is sent home monthly. Students who follow school wide expectations and receive a determined amount of Tiger Paws will be able to attend the monthly PBS celebration.

Describe the behaviors for which you will reward or recognize students.

Students that receive a B or higher and, who follow school wide expectations will be rewarded by attending the PBS celebrations. Two students from each grade will have affirmations read on Tiger TV.

How will you implement the reward system?

All faculty and staff will receive a sheet of "Tiger Paws" to pass out throughout the month. When a

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student is caught following school wide expectations they will be given a "Tiger Paw." A determined amount of Tiger Paws allows a student to attend the PBS celebration. Students at each grade level will be recognized for their exemplary behavior.

DISCIPLINARY PROCEDURES

How do the adjudication guidelines complement your disciplinary procedures?

Not only does the PBS plan at Myrtle Grove follow the Escambia County Districts Discipline Intervention Plan, it also focuses on positive reinforcements as well as, interventions before the disciplinable behaviors occur.

The students at Myrtle Grove are excited about the positive behavior plan that the school has implemented. They look forward to the PBS celebrations and are being recognized.

All faculty and staff participate in the process. The positive language used in the positive behavior plan and school-wide pledge is implemented by all adults in the school. This as well as the infraction sheet provide for a uniform behavior management plan that has thus far been effective in the reduction of referrals as well as suspensions.

TRAINING AND IMPLEMENTATION

Describe any training needs, material needs, and/or environmental arrangements necessary to implement your school-wide behavior management plan.

At the beginning of the school year PBS training was provided for Myrtle Grove faculty. Continued support is provided via the PBS team as well as district level coordinators. Posters are used throughout the school to promote the pledge. The pledge is echoed on the morning show each day. The students actually facilitate in leading the school in the pledge during the announcements, this creates student leaders in our school as well.

The Capturing Kids Hearts training was attended by faculty members during the summer months. Teachers have implemented the social contract and are effectively asking the questions as an intervention strategy. Follow up training will be held during the year.

Describe how your school will train all faculty and staff on your school-wide behavior management plan. How will you orient and teach new faculty and staff who arrive mid-year?

All faculty and staff were trained during pre planning. This was presented by the PBS coordinator as well as administration. Refresher training will be provided as needed.

What school-wide routines and procedures will be implemented by all faculty and staff to facilitate your school-wide behavior management plan?

Arrival routines/procedures
Hallway routines/procedures
Cafeteria breakfast & lunch routines/procedures
Restroom routines/procedures
Special Area routines/procedures
Dismissal routines/procedures
Infraction routines/procedures

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TRAINING AND IMPLEMENTATION (continued)

How will you achieve and maintain faculty and staff buy-in to your school's plan?

Faculty and staff will be provided with data that reinforces the effectiveness of the school-wide PBS plan. All stakeholders will be made aware of the reduction of suspensions as well as, referrals. Faculty and staff will be allowed to provide feedback and give ideas for change. Each grade level will be represented at the monthly PBS meetings. Teachers will also participate in the PBS celebration and thanked for their efforts with luncheons and various treats.

Faculty and staff created a social contract for the school. Faculty and staff also affirm each other on a regular basis. There is an affirmation board in the faculty lounge and teachers affirm each other at faculty meetings.

Describe how you will monitor the implementation of your school-wide behavior management plan.

As a PBS team we will disaggregate the data of the SWBMP as well as the RTI-B results. We will identify students that were unable to participate. A plan will be developed for students that lack specific social and behavioral skills that allow them to be productive citizens. The plan will remediate each student's specific behavior while the students that exemplify good citizens are celebrated.

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Learning for Life lessons taught are monitored. Implementation is also monitored through classroom walk throughs.

How will your school actively involve parents and community members in the activities and programs that involve teaching and rewarding the school-wide expectations and rules?

Myrtle Grove will provide information in school newsletters, website, and through School Messenger call-outs.

Invitations for PBS events are sent home letting parents know their student earned enough Tiger Paws to attend

Parent volunteers are also used during PBS activities.

Parents will be informed during Meet and Greet and given a brochure with the school wide expectations during Open House.

Parents are also informed at SAC meetings.