

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

School: Pine Meadow Elementary	School Year: 2016-17	Date of Plan: 8/8/16
<p>Note: Please refer to the <i>Guidelines for Developing a School-wide Behavior Management Plan</i> for instructions and recommendations.</p>		

SCHOOL-WIDE BEHAVIOR TEAM

Name of Team Member in Attendance:	Role (Principal, Teacher, Parent, etc.):
1. Terri Fina	1. Principal
2. Mark Yelverton	2. Parent
3. Jay Watts	3. Behavior Representative
4. Pam O'Rear	4. Gen Ed Teacher / 1 st Grade
5. Michael Bond	5. ESE Teacher / 4 th Grade
6. Andrew Fetsko	6. P.E. Teacher
7. Patricia Stroud	7. Gen Ed Teacher / 4 th grade
8. Beth Cribbs	8. Gen Ed Teacher / 3 rd grade
9. Audra Norman	9. Guidance 3-5
10. Chelsea Windham	10. Guidance K-2
11. Shanaue McNair	11. Gen Ed Teacher / 5 th Grade
12. Heather Vronka	12. Gen Ed Teacher / Kindergarten
13. Bonnie McGraw	13. Gen Ed Teacher / 2 nd Grade
14. Leigh Ann Huber	14. Gen Ed Teacher / Kindergarten

STATEMENT OF PURPOSE

Behavioral Mission Statement:
To provide a safe working, learning, and friendly environment for all students, faculty, and staff at Pine Meadow Elementary School.

BASELINE DATA

Refer to Progress Monitoring Form for data.

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ADDITIONAL DATA AND OUTCOMES

What other data or outcomes will your school use for continuous monitoring of your school-wide behavior management plan (e.g., academic data, faculty attendance, school surveys, training, ESE referrals, etc.)? The outcomes may also include various ways of analyzing school-wide behavioral data as outlined in the *School-wide Behavioral Data Guide* (e.g., referrals/suspensions by grade level, location, problem behavior, time of day, student, class, etc.).

Behavior monitoring in hallways, and classrooms is on-going.

Principals and teachers will look at academic data and attendance as it relates to student behavior school wide.

School wide training on bullying prevention.

On-going monitoring of classroom referrals.

On-going monitoring of grade level referrals.

Look at areas around the campus where behavior problems continue to occur.

Look at the time of day and grade level of students that are having behavior problems.

Monthly meetings with the 2016-17 School-Wide Behavior Team. Meetings will be the 4th Wednesday of every month.

SCHOOL-WIDE BEHAVIORAL GOALS

1. Out-of-school Suspension
Decrease the out of school suspension rate by .5%.
2. Attendance
Increase the daily attendance rate by 0.1%.
3. Bullying
Train 100% of all faculty, staff and students on bullying.
4. Office Discipline Referrals
Reduce the number of office discipline referrals by 0.5%.
5. Other

PROGRESS MONITORING

Your school-wide behavior team should meet to review data and discuss concerns or revisions to your school-wide behavior management plan once a month and complete progress monitoring forms quarterly. Describe when you plan to meet (days, location, and time) throughout the school year. Describe responsible party.

The Pine Meadow discipline team meets the 4th Wednesday of every month to review the behavior data.

The discipline team will meet in portable 3 at 2:20. (Room 5, Mr. Bonds room)

The team will choose a team leader during their first meeting. The team leader will be responsible for running the meeting and reporting back to Mr. Watts. There will be a sign in sheet and notes taken on what is discussed during the meeting.

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Describe the procedures that your school will use to collect, summarize, and analyze the behavioral data prior to team meetings. Procedures are required for entering the information into the database, summarizing the data, and developing graphs using the *School-wide Behavioral Data Guide*.

Collecting Data: Use established formal & informal referral process.

Summarizing Data: Pine Meadow will use FOCUS and look at the SWBMP reports. We will also use the in house referral reports.

Database: FOCUS will remain the primary database for behavioral data. We will also look at the minor in house referrals.

How will your school document the school-wide behavior team meetings?
The school-wide behavior meetings will be documented through monthly sign-in sheets and notes on the meeting topic. All note and questions will be turned into Mr. Watts.

Describe how your school-wide behavior team will share the data and outcomes with your faculty, staff, and other stakeholders?

The school-wide behavior team will have an initial meeting with the faculty in order to go over the School Wide Behavioral Management Plan.
On-going monitoring through weekly grade level meetings.
Information and concerns will also be presented during faculty meetings.

SCHOOL EXPECTATIONS AND RULES

List 3 – 5 school-wide expectations.
Expect students to follow all school and classroom rules.
Expect students to act responsibly.
Expect students to work together.
Expect students to be respectful.

Rules/ Expectations:	Setting: Classroom	Setting: Hallways	Setting: Restrooms	Setting: Lunchroom
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TEACHING EXPECTATIONS AND RULES

How will your school introduce the school-wide expectations and rules to all of your students and staff?
Orientation (Kindergarten) – August 4, 2016 @ 8 am & 10 am
Student Orientation – August 8, 2016 @ 8 am – 10:00 am
Open House Night – September 8 or 13, 2016 @ 6:00 pm – 7:30 pm
Classroom and small group Instruction
Posted on Pine Meadow’s Web Site
Review and discuss with Faculty and Staff August 5, 2016 @ 8 am
Daily and weekly reports sent home to parents
Closed Circuit TV

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During the school year, what activities will your school implement to encourage on-going direct instruction of the school-wide expectations and rules? How will your school embed the expectations and rules into the daily curriculum?

- On-going review of rules in the classroom
- Guidance lessons in the classroom and through videos on close circuit tv.
- Bright idea recognition of staff demonstrating unique way to review expectations and rules in their classrooms.
- Closed circuit tv.
- Guidance counselor's visiting the classrooms.
- Principals visiting the classrooms.

How often will you plan to provide refresher training on expectations and rules to staff and students in your school? How will you orient and teach new students who arrive mid-year?

- On-going review in classrooms
- Classroom newsletters
- Closed circuit tv.
- Grade level meetings.
- Faculty meetings.
- Guidance lessons in the classroom
- Individual meetings with Mr. Watts or Mrs. Fina

REWARD/RECOGNITION PROGRAM

What type of incentive/recognition/reward system will you use?

- Closed circuit tv.
- Students of the month.
- Terrific citizens
- Compliments from faculty and staff.
- IPAD time with Principals
- Lunch with Principals
- Classroom teacher's positive behavior rewards system.
- Food certificates when available
- T.A. – lets student help check day care vans in the afternoons.
- Students help with morning attendance.

Describe the behaviors for which you will reward or recognize students.

- Setting good examples for peers
- Following school rules.
- Staying on task.
- Doing good deeds.
- Good/improved behavior in classroom and on the bus.
- Improvement on their weekly citizenship.

How will you implement the reward system?

- Closed circuit tv.
- Students of the month.
- Terrific Citizens
- Compliments from faculty and staff.
- A & AB Honor Roll certificates
- Pepper Award (Chili's) Free meal
- What-a-burger certificates.
- Texas Road House certificates.
- Rewards for weekly citizenship grades.

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DISCIPLINARY PROCEDURES

How do the adjudication guidelines complement your disciplinary procedures?

Grades Kindergarten, first, and second grade (Minor Behavior Incidents)

1. Verbal warning
2. 2. Time out inside the classroom and citizen grade lowered.
3. 3. Time out in in another teacher's classroom within close proximity and contact parent (note, phone call, or e-mail)
4. If the inappropriate behavior continues, then the teacher/team needs to set up a face to face conference with the parent(s).
5. In-house office referral completed (with steps 1 – 4 documented and attached to the in-house referral)

Note: Administration will decide on consequences from this point.

Grades Third, Fourth, and Fifth (Minor Behavior Incidents)

1. Verbal warning
2. Citizenship lowered/behavioral contract enforced
3. Contact parent(s) note, phone call, or e-mail.
4. Loss of privileges
5. If the inappropriate behavior continues, then the teacher/team needs to set up a face to face conference with the parent(s).
6. In-house office referrals completed (with steps 1 – 5 documented and attached to the in-house referral)

Note: Administration will decide on consequences from this point.

Major behavior incidents

1. Teacher and staff will contact Administration immediately and fill out referral in FOCUS.

Special Note: If a student continues to have behavioral incidents to occur after numerous strategies / interventions have been tried by the teacher during the current school year or previous years the student will be referred to the RTI team.

TRAINING AND IMPLEMENTATION

Describe any training needs, material needs, and/or environmental arrangements necessary to implement your school-wide behavior management plan.

In-house training of staff will be completed by administration and guidance

Response to intervention (RTI) will be completed by the RTI team and our school Psychologist.

Safety patrol will be trained by the safety patrol coordinator.

5th grade flag team will be trained by area Scout leader.

Describe how your school will train all faculty and staff on your school-wide behavior management plan. How will you orient and teach new faculty and staff who arrive mid-year?

We will train staff through on-going faculty and staff meetings.

Grade level meetings.

Discipline team meetings

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What school-wide routines and procedures will be implemented by all faculty and staff to facilitate your school-wide behavior management plan?

Motivational Posters will be displayed throughout the building.
Guidance counselors will do bully training classes through special area classes.
Teachers and staff will review all rules and expectations throughout the school year.
School rules and expectations will be reviewed on closed circuit tv.
Guidance counselors will visit classrooms do lessons.
Morning visits from the Principals (Check on students with behavioral issues)
Teachers greet the students at the door in the mornings.

TRAINING AND IMPLEMENTATION (continued)

How will you achieve and maintain faculty and staff buy-in to your school's plan?

Frequent and on-going communication with faculty and staff concerning the school-wide behavior management plan.
Faculty meetings
Grade level meetings
Discipline team meetings

Describe how you will monitor the implementation of your school-wide behavior management plan.

Frequent and on-going communication with faculty and staff concerning the school-wide behavior management plan.
Faculty meetings
Grade level meetings.
Number of referrals sent to office.
Discipline team meetings

How will your school actively involve parents and community members in the activities and programs that involve teaching and rewarding the school-wide expectations and rules?

Call out to Parents
Invitations to parents for school activities
Invitations to parents to volunteers for activities and field trips.
Students will model their behavior at all times. Parents will see how our students act in the classroom and the hallways as they come to visit Pine Meadow.