

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

School: Pleasant Grove Elementary	School Year: 2016-2017	Date of Plan: 07/31/2016
Note: Please refer to the <i>Guidelines for Developing a School-wide Behavior Management Plan</i> for instructions and recommendations.		

SCHOOL-WIDE BEHAVIOR TEAM

Name of Team Member in Attendance:	Role (Principal, Teacher, Parent, etc.):
1. Pam Mullen	1. Principal
2. Julie Pearson	2. Assistant Principal
3. Alicia Dickens	3. Behavior Representative
4. Alice Downs	4. Teacher
5. Lori Crigler	5. ESE Teacher
6. Mae LaRock	6. Teacher
7. Amber Gunnels	7. Teacher
8. Sherron Smith	8. Teacher
9. Cheyanne Forbes	9. Teacher
10. Meghan Holliday	10. Teacher
11. LaFawn "Cricket" Kashur	11. Guidance Counselor

STATEMENT OF PURPOSE

Behavioral Mission Statement:
Pleasant Grove Elementary promotes positive behavior to create a safe and happy learning environment for students, faculty, and staff.

BASELINE DATA

Refer to Progress Monitoring Form for data.

ADDITIONAL DATA AND OUTCOMES

The School District of Escambia County SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN

What other data or outcomes will your school use for continuous monitoring of your school-wide behavior management plan (e.g., academic data, faculty attendance, school surveys, training, ESE referrals, etc.)? The outcomes may also include various ways of analyzing school-wide behavioral data as outlined in the *School-wide Behavioral Data Guide* (e.g., referrals/suspensions by grade level, location, problem behavior, time of day, student, class, etc.).

The PBS TEAM will meet monthly to review data collected in FOCUS and RtIB. The teachers are responsible for entering referrals in FOCUS. The assistant principal will enter referrals into RtIB. The assistant principal will provide up-to-date reports of the Big 5 at the monthly meetings to be analyzed by the committee. Adjustments will be made as needed.

FOCUS will be used to track tardies and absences. The administrators and data clerk will work with the school social worker, Carolyn Bevil, to schedule Child Study Team meetings and hold parent workshops.

SCHOOL-WIDE BEHAVIORAL GOALS

1. Out-of-school Suspension

Decrease the number of repeat offenders of out-of-school suspensions by 1%

2. Attendance

Maintain or increase the average daily attendance as compared to the 2015-2016 school year

3. Bullying

100% of students in 1st - 5th grade will be trained in bullying prevention by November 2016
Utilize Safe Schools training to train faculty and staff on identifying and handling bullying incidents

4. Office Discipline Referrals

Reduce the number of ODR referrals by 1% as compared to the 2015-2016 school year

5. Other

Decrease the number of tardies by 1% when compared to the 2015-2016 school year

PROGRESS MONITORING

Your school-wide behavior team should meet to review data and discuss concerns or revisions to your school-wide behavior management plan once a month and complete progress monitoring forms quarterly. Describe when you plan to meet (days, location, and time) throughout the school year. Describe responsible party.

The PBS Team will meet the 1st Thursday of every month and review the current plan and data entered into RtIB.

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

<p>Describe the procedures that your school will use to collect, summarize, and analyze the behavioral data prior to team meetings. Procedures are required for entering the information into the database, summarizing the data, and developing graphs using the <i>School-wide Behavioral Data Guide</i>.</p> <p>Data will be processed using the RtiB database. Data will be reviewed during the PBS Team meetings. The team will analyze the data to determine if there is an area to target such as time of day, grade level, or location. The administrators will also meet monthly to review the Big 5 Report to exam referrals per month, problem behavior, location, time, and administrative decision.</p>
<p>How will your school document the school-wide behavior team meetings?</p> <p>Meetings will be documented by providing an agenda and member sign-in sheets.</p>
<p>Describe how your school-wide behavior team will share the data and outcomes with your faculty, staff, and other stakeholders?</p> <p>Following each PBS Team meeting, RtiB data and strategies will be shared by the PBS Team in faculty meetings and through email monthly. Also, PBS publishes a monthly newsletter for parents.</p>
SCHOOL EXPECTATIONS AND RULES

<p>List 3 – 5 school-wide expectations</p> <p>Be Respectful Be Responsible Be Safe</p>
--

Rules/ Expectations:	Setting:	Setting:	Setting:	Setting:
Respectful	Remain quiet, follow adult directions, use kind words, wait your turn,	Remain quiet, follow adult instruction, respect others'	Follow directions, use kind words and actions, play fairly, play by the rules of the game.	Remain quiet, follow adult instructions, use kind words, keep food on your own

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

	demonstrate a pleasant and courteous attitude.	privacy, return to class quickly.		tray or in your mouth.
Responsible	Maintain standard school attire, stay on task, complete/return your own work in a timely manner, bring only needed materials, use materials appropriately, keep your area clean, ask and receive permission before using others' belongings.	Maintain standard school attire, use school property appropriately, flush then wash hands, report any problems to an adult.	Maintain standard school attire, use playground objects appropriately, leave playground objects in their place, pick up your personal belongings, return balls and other items to proper containers.	Maintain standard school attire, get everything you need before you sit down, keep your space clean, raise your hand if you need help or to be excused to go to the restroom.
Safe	Keep hands, feet, and other objects to yourself, line up appropriately, remain in assigned area.	Keep hands, feet, and other objects to yourself, keep floor and sink area dry and clean, report unsafe behaviors to an adult.	Keep hands, feet, and other objects to yourself, items on the ground stay on the ground, line up appropriately, remain in assigned area.	Stay in line, keep hands, feet, and objects to yourself, walk with both hands on your tray, stay in your seat.

TEACHING EXPECTATIONS AND RULES

<p>How will your school introduce the school-wide expectations and rules to all of your students and staff?</p> <p>Teachers will present the PBS incentive program on the first day of school to their classroom. Parents will receive a brochure on PBS and how it will be implemented throughout the year. At Open House, the PBS Team will briefly present the program to the parents. PBS information will be available to faculty and staff in Google Drive. The team will present a refresher on the first day of pre-planning.</p>
<p>During the school year, what activities will your school implement to encourage on-going direct instruction of the school-wide expectations and rules? How will your school embed the expectations and rules into the daily curriculum?</p> <p>Each teacher is to review the routines and procedures on a daily basis. Brief refresher trainings and reminders of school-wide expectations will take place during faculty meetings, grade level meetings, and/or one-on-one with teachers at various times throughout the year. The scope of this refresher training will be based on RtiB data review.</p>

The School District of Escambia County SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN

How often will you plan to provide refresher training on expectations and rules to staff and students in your school? How will you orient and teach new students who arrive mid-year?

Refresher trainings will be held at the beginning of each semester for staff and students. Students will be reminded of the expectations daily. Admin will teach the core monthly value on the daily announcements. New students will be introduced to our school-wide behavior expectations by their classroom teacher.

REWARD/RECOGNITION PROGRAM

What type of incentive/recognition/reward system will you use?

Students can earn BUGs for exhibiting monthly core values and school expectations. The students' BUGS will go into a weekly drawing where students have the chance to win prizes. All students who receive a BUG during the month will be invited to attend a monthly celebration and are eligible to attend the Road Runner Raffle.

Describe the behaviors for which you will reward or recognize students.

Any behavior that exemplifies the school-wide expectations and/or monthly core values can be rewarded: Enthusiasm, Helpful, Honest, Friendly, Courageous, Love of Learning, Citizenship, Integrity, Cooperative.

The teacher writes the reason on the BUG and communicates to the student why he/she is receiving the BUG.

How will you implement the reward system?

Students can earn BUGs for exhibiting Core Values and/or School Expectations. The students' BUGs will go directly into a weekly drawing where students have the chance to win prizes. All students who receive a BUG during the month will be invited to attend a monthly celebration.

The PBS Team developed a PBS Implementation Schedule outlining weekly and monthly rewards, as well as, meetings and teacher and faculty appreciation.

DISCIPLINARY PROCEDURES

How do the adjudication guidelines complement your disciplinary procedures?

The PBS Team developed an infraction sheet for teachers to document student behavior:

- Step 1: Student is given a verbal warning and re-taught the expectation and specific rule broken
- Step 2: Reteach student expectation, parent contact, and any other selected intervention
- Step 3: Reteach student expectation, parent contact, and any other selected intervention
- Step 4: Reteach student expectation, parent contact, and any other selected intervention
- Send student to the office with the completed infraction sheet

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

When a student arrives with a completed infraction sheet, the administrator reviews the Adjudication Guidelines as well as the Matrix for Discipline Intervention.

TRAINING AND IMPLEMENTATION

Describe any training needs, material needs, and/or environmental arrangements necessary to implement your school-wide behavior management plan.

Training needs for specific behavior will be determined by review data obtained from the RtIB database and presented by the PBS Team.

Describe how your school will train all faculty and staff on your school-wide behavior management plan. How will you orient and teach new faculty and staff who arrive mid-year?

In addition to the PBS refresher training, new teacher and staff orientation, and Open House presentation, our PBS Team will present the SWBMP along with current data obtained from RtIB reports at the September faculty meeting.

What school-wide routines and procedures will be implemented by all faculty and staff to facilitate your school-wide behavior management plan?

All faculty and staff will participate in passing out BUGs. All teachers will use the infraction report to fidelity. Teachers will be required to enter referrals into FOCUS for review.

All classes will participate in the positive behavior activities/rewards. Expectations will be posted in all common areas. Each morning all students will participate in reciting the expectation pledge.

TRAINING AND IMPLEMENTATION (continued)

How will you achieve and maintain faculty and staff buy-in to your school's plan?

Buy in will be achieved and maintained by providing ongoing support to the staff for the school's behavior plan and behavior issues that occur. School administrators will provide Beeps for the teachers who hand out the winning BUGs.

The PBS Team is providing Pleasant Grove Elementary Appreciation celebrations and prize drawings monthly, as well as, a bus driver BUG participation incentive.

Describe how you will monitor the implementation of your school-wide behavior management plan.

RtIB data will be used to monitor the effectiveness of the SWBMP. Adjustments will be made as needed. Monthly Behavior Team meetings will allow teachers to share needs and concerns about behavior, and all teachers are invited to participate in PBS Meetings.

How will your school actively involve parents and community members in the activities and programs that involve teaching and rewarding the school-wide expectations and rules?

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

PBS Brochures will be distributed to all parents at the beginning of the year describing our behavior plan, monthly newsletters are provided by the PBS Team recognizing students exhibiting the school-wide expectations and/or the monthly core value.

Business partners and community members may be called upon to assist with securing items as needed. Community leaders will be utilized to present and explain monthly core values to students.

Parents will participate in a bi-yearly PBS survey.