

**The School District of Escambia County
SCHOOL-WIDE BEHAVIOR MANAGEMENT PLAN**

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| School: O. J. Semmes Elementary | School Year: 2016-17 | Date of Plan: 8/25/2016 |
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Note: Please refer to the *Guidelines for Developing a School-wide Behavior Management Plan* for instructions and recommendations.

SCHOOL-WIDE BEHAVIOR TEAM

| Name of Team Member in Attendance: | Role (Principal, Teacher, Parent, etc.): |
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| 1. Connie Farish | 1. Principal |
| 2. Mark Yelverton | 2. Curriculum Coordinator |
| 3. Rickie Merritt | 3. Behavior Representative |
| 4. Donna Hendrix | 4. Gen Ed Teacher |
| 5. Hollie Frazee | 5. Gen. Ed Teacher |
| 6. Stella Williams | 6. Gen Ed Teacher |
| 7. Angie Esco | 7. ESE Teacher |

STATEMENT OF PURPOSE

Behavioral Mission Statement:
The staff at O. J. Semmes is committed to helping students meet their goals of becoming responsible citizens. Rules and goals are unified throughout the school. We assist and support learning to help students fulfill their academic and behavioral goals. Students are provided the necessary tools to develop appropriate social interaction skills.

BASELINE DATA

Refer to Progress Monitoring Form for data.

ADDITIONAL DATA AND OUTCOMES

What other data or outcomes will your school use for continuous monitoring of your school-wide behavior management plan (e.g., academic data, faculty attendance, school surveys, training, ESE referrals, etc.)? The outcomes may also include various ways of analyzing school-wide behavioral data as outlined in the *School-wide Behavioral Data Guide* (e.g., referrals/suspensions by grade level, location, problem behavior, time of day, student, class, etc.).

Data that will be used includes academic data, referral data, Rtl data, out of school suspension data, in school suspension data.

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| SCHOOL-WIDE BEHAVIORAL GOALS |
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| 1. Out-of-school Suspension | There will be less than 300 out of school suspension days for the 2016-17 school year, as compared to the 327 out of school suspension day in 2015-16. |
| 2. Attendance | The average Daily Attendance will increase by .5% to 92.5% for the 2016-17 school year, as compared to the 92% in the 2015-16 school year. |
| 3. Bullying | 100% of students and staff will receive Bullying training, via the counselor providing training to students and the staff viewing the training through the Safe Schools site. |
| 4. Office Discipline Referrals | Office discipline referrals will be reduced by 5% for the 2016-17 school year, as compared to the 417 referrals in the 2015-16 school year. |
| 5. Other | N/A |

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| PROGRESS MONITORING |
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| <p>Your school-wide behavior team should meet to review data and discuss concerns or revisions to your school-wide behavior management plan once a month and complete progress monitoring forms quarterly. Describe when you plan to meet (days, location, and time) throughout the school year. Describe responsible party.</p> <p>The behavior team will meet monthly to share data for the listed goals. Minutes of those meetings will be shared with the staff.</p> |
| <p>Describe the procedures that your school will use to collect, summarize, and analyze the behavioral data prior to team meetings. Procedures are required for entering the information into the database, summarizing the data, and developing graphs using the <i>School-wide Behavioral Data Guide</i>.</p> <p>Office referrals are entered and processed in FOCUS. Minor referrals are entered into Rtl:B. Administration will summarize this data prior to the monthly behavior team meetings.</p> |
| <p>How will your school document the school-wide behavior team meetings?</p> <p>Agendas and sign in sheets will be used for each meeting.</p> |
| <p>Describe how your school-wide behavior team will share the data and outcomes with your faculty, staff, and other stakeholders?</p> <p>Minutes of the meetings will be shared with staff through Google Drive.</p> |

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SCHOOL EXPECTATIONS AND RULES

List 3 – 5 school-wide expectations

Students are expected to actively listen.
 Students are expected to follow directions.
 Students are expected to show respect.
 Students are expected to be kind.
 Students are expected to do their best.

| Rules/ Expectations: | Setting: | Setting: | Setting: | Setting: |
|---------------------------------|--|--|---|--|
| Actively listen | Remain silent, look at person talking | Remain silent, look at teacher/person talking, acknowledge understanding | Remain silent, look at teacher/coach talking, acknowledge understanding | Remain silent, stay seated/look at bus driver/bus buddy talking |
| Follow directions | Walk quietly; hands by your side, in front or behind; watch personal space; walk on the right side | Eyes on teacher, no talking while teacher/or speaker is talking, acknowledge understanding by doing what is directed | Obey safety rules, take turns | Stay seated, with seat belts fastened back to seat; no chewing gum or eating; get out of seat only when directed by driver/busbuddy, |
| Show respect | Face forward, stay in line, respect personal space | Look at person talking, use inside voice, use kind words, keep space and room clean and neat | Look at person talking; take turns; be careful with equipment, play fairly; be a good sport; keep campus clean of trash | Look and listen to driver ; remain in seat; use inside voice; keep bus clean of trash |
| Be kind | Smile, wait your turn, use kind words, stops for "babydolls" | Use kind words, help others | Take turns, help others | Helps others |
| Do your best | Stay in transition position all the way to class, even if no one is looking | Actively listen, follow directions, show respect, be kind, do classwork and homework on time | Actively listen, follow directions, show respect, be kind, be a good sport | Actively listen, follow directions, show respect, be kind |

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TEACHING EXPECTATIONS AND RULES

How will your school introduce the school-wide expectations and rules to all of your students and staff?

Teachers will introduce the expectations and rules in their classrooms during the first week of school.

During the school year, what activities will your school implement to encourage on-going direct instruction of the school-wide expectations and rules? How will your school embed the expectations and rules into the daily curriculum?

Activities will be planned by the individual teacher/grade levels. Expectations and rules will be reviewed in an on-going manner. Teachers who have been trained in "Capturing Kids' Hearts" will implement social contracts in their classrooms.

How often will you plan to provide refresher training on expectations and rules to staff and students in your school? How will you orient and teach new students who arrive mid-year?

Refresher training will be provided at faculty meetings on an as needed basis. Teachers will tell new students what the expectations and rules are when they become a member of that class. These expectations and rules will be reviewed as needed.

REWARD/RECOGNITION PROGRAM

What type of incentive/recognition/reward system will you use?

Individual teachers or grade levels will determine the type of incentive/reward system for their classes. Other recognition events would be "Student of the Month" and "Terrific Kids".

Describe the behaviors for which you will reward or recognize students.

Students who follow the school expectations and rules will be rewarded and recognized by teachers. These expectations include active listening, following directions, showing respect, being kind, and doing their best.

How will you implement the reward system?

Individual classrooms or grade levels will implement reward systems in several ways of daily rewards, weekly rewards, or monthly rewards. The "Student of the Month" and "Terrific Kids" are scheduled monthly in the afternoon and parents are invited to the program.

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DISCIPLINARY PROCEDURES

How do the adjudication guidelines complement your disciplinary procedures?

The disciplinary procedures follow the adjudication guidelines through the following procedures.

1. Redirect student
2. Model appropriate behavior
3. Implement peer models
4. Warning
5. Time-out in classroom
6. Buddy Break in another classroom
7. Call parent
8. Reward appropriate behavior
9. Loss of privileges
10. Behavior contract
11. Visit to Guidance/Peer mediation
12. Send Conference form to office
13. Discipline Referral

Minor:[Teachers handle]

These include events that can be handled by using any of the above 11 options.

Major:[Handled by principal or designee/assistant principal/curriculum coordinator] These events include but not limited to; fighting, possession of weapon, use of drugs, destruction of property, indecent behavior, sexual misconduct, threats to self or others, major disruption, major defiance, major disrespect.

TRAINING AND IMPLEMENTATION

Describe any training needs, material needs, and/or environmental arrangements necessary to implement your school-wide behavior management plan.

Teachers will complete the Bullying Training in the Safe School Training module.

Describe how your school will train all faculty and staff on your school-wide behavior management plan. How will you orient and teach new faculty and staff who arrive mid-year?

The plan will be shared with all staff through an e-mail document. Discussions are planned for faculty meetings and grade level meetings.

What school-wide routines and procedures will be implemented by all faculty and staff to facilitate your school-wide behavior management plan?

Schoolwide routines include:

Students walk on the right side of the hallway/hands at their sides.

Students walk on the yellow line.

There are standard procedures in the cafeteria of students filling in each table of seats before going to the next table.

Students are to be aware of other students' personal space.

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TRAINING AND IMPLEMENTATION (continued)

How will you achieve and maintain faculty and staff buy-in to your school's plan?

Last year's plan was given to the behavior team, who met with their teams for input. A second meeting was scheduled with the team to discuss changes needed for the 2016-2017 plan.

Describe how you will monitor the implementation of your school-wide behavior management plan.

The plan will be monitored through analyzing referral data, attendance data, and suspension data on a monthly basis to determine if the goals will be achieved.

How will your school actively involve parents and community members in the activities and programs that involve teaching and rewarding the school-wide expectations and rules?

Parents will be made aware of the expectations through information sent home to them. Teachers will make positive phone calls to parents. Parents will be invited to recognition ceremonies of "Students of the Month" and "Terrific Kids".